

DEMAREST BOARD OF EDUCATION

REGULAR MEETING MINUTES

County Road School – Media Center May 10, 2022 7:00 P.M.

I. OPENING

- A. The meeting was called to order by President Holzberg at 6:00 pm.
- B. Present: Brillhart, Cantatore, Choi, Governale, Lee, Verna, Holzberg.
Absent: None
Also present: Mr. Fox, Superintendent and Ms. Kelly Business Administrator/ Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into executive session for the following reasons:
 - 1. Personnel
 - 2. Legal update
 - 3. Residency
- B. It was moved by Cantatore, seconded by Governale and approved by unanimous voice vote of those present to approve the following resolution to enter the executive session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. It was moved by Cantatore, seconded by Choi and approved by unanimous voice vote of those present to convene executive session at 7:00 P.M.

III. REOPEN PUBLIC MEETING

- A. It was moved by Cantatore, seconded by Choi to reopen the Regular Meeting to the public at 7:00 P.M.

B. President Holzberg read the following announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

A. President Holzberg led the flag salute.

V. ROLL CALL

Present: Brillhart, Cantatore, Choi, Governale, Lee, Verna, Holzberg.

Absent: None

Also present: Mr. Fox, Superintendent and Ms. Kelly Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

A. It was moved by Choi, seconded by Governale and approved by unanimous voice vote of those present to approve:

- April 12, 2022 COW Meeting Minutes
- April 12, 2022 Executive Session Meeting Minutes
- April 26, 2022 Public Budget Hearing and Regular Meeting Minutes
- April 26, 2022 Executive Session Meeting Minutes

VII. CORRESPONDENCE

None at this time.

VIII. BOARD PRESIDENT'S REPORT

A. Board President Holzberg spoke to the teachers being awarded tenure and noted that this is a special meeting for the board and welcomed them to Demarest.

IX. SUPERINTENDENT'S REPORT

A Superintendent Fox commented on the following:

- Pre-K numbers have grown. Currently enrolled are thirty PK3 and 35 PK4.
- Evacuation of County Road building due to a gas leak in the community. The students and staff walked to DMS. The Middle School staff assisted and it went very well.
- The County Road School addition casework is done. The extra drainage was added in the back. The project is on time for completion in July.
- A parent called about his four children who went through the Demarest Middle School ten years ago and spoke to how the positive experience impacted their lives.
- Mr. Fox spoke very highly of the two teachers being awarded tenure this evening.

X. COMMITTEE REPORTS

None at this time.

XI. OTHER REPORTS AND PRESENTATIONS

A. Principal Regan reviewed the following:

- Ms. DiMartini's group presented to the town council
- Two students made the top ten in the Middlesex Math Tournament
- The Fairview Lake trip was amazing for our 6th graders
- NJSLA ran very smoothly
- Our track team has their first meet this week
- We hosted a drug and alcohol awareness program in partnership with the Demarest police

B. Principal Mazzini reviewed the following:

- 2nd Grade play
- 2nd grade seeing eye dog visits
- preschool registration and numbers
- upcoming events: LLE spring concert, CRS field day and kindergarten orientation
- The kindergarten celebrated Mother's Day with songs and poems.

C. Kelly Stevens, Supervisor of Curriculum, Instruction, and Assessment reviewed the role of Tutor.com, which partners with the Princeton Review. This program offers students and their families both scheduled and on-demand tutoring 24/7 for support in numerous subject areas.

XII. REVIEW OF AGENDA

A. Board members reviewed the items.

XIII. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

XIV. ACTIONS

A. Instruction – Staffing

1a. It was moved by Brillhart, seconded by Verna and approved by unanimous roll call vote of those present to award tenure to Elvia Acosta, for the 2022/2023 school year, as recommended by the Chief School Administrator.

1b. It was moved by Brillhart, seconded by Verna and approved by unanimous roll call vote of those present to award tenure to Stephanie Zuidervliet, for the 2022/2023 school year, as recommended by the Chief School Administrator.

It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to suspend the normal order of business at 7:15 P.M.

It was moved by Brillhart, seconded by Cantatore and approved by unanimous roll call vote of those present to resume the normal order of business at 7:25 P.M.

2. It was moved by Brillhart, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the provisional employment of the following preschool teacher at County Road School, for the 2022/2023 school year, as recommended by Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

Staff	Guide/Step	Tenure/ Non-tenure	Budget Code
Mary Sanborn	MA, Step 6	Non-tenure	11-105-100-101-030-00-44

3. It was moved by Brillhart, seconded by Cantatore and approved by unanimous roll call vote of those present to appointment of the following tenure teachers for the 2022/2023 school year, as recommended by the Chief School Administrator:

Last	First	Guide	Step	Budget Code
Acosta	Elvia	MA	7	75% 11-130-100-101-040-00-03 25% 11-120-100-101-040-00-03
Appelblatt	Colleen	MA+60	11	100% 11-120-100-101-050-00-00
Avillo	Alexandra	MA	8	100% 11-213-100-101-030-00-15
Bajdechi	Gabriela	MA	11	100% 11-120-100-101-040-00-05
Borghi	Loretta	MA	19	100% 11-110-100-101-030-00-40
Calegari	Suzanne	MA	17	100% 11-213-100-101-040-00-15
Choman	Christie	BA	9	100% 11-213-100-101-050-00-15
Conti	Corinne	BA	11	100% 11-120-100-101-040-00-08
Desmond	Maureen	MA	19	75% 11-130-100-101-040-00-01 25% 11-120-100-101-040-00-01
DiMartini	Bridget	MA+32	17	75% 11-130-100-101-040-00-09 25% 11-120-100-101-040-00-09
Du Bois Spence	Danielle	MA	11	50% 11-000-218-104-050-00-32 50% 11-000-218-104-030-00-32
Duby	Deborah	MA	19	100% 11-110-100-101-030-00-40
Epiphaniou	Dawn	MA+32	12	100% 11-213-100-101-040-00-15
Erol	Kristen	MA	19	100% 11-130-100-101-040-00-05
Feifer	Allison	MA+45	18	100% 11-213-100-101-040-00-15
Ferraro	Laura	MA+16	8	100% 11-110-100-101-030-00-40
Fine Glaser	Wendy	MA+32	9	100% 11-000-219-104-000-00-31
Forma	Kathleen	MA+60	10	100% 11-120-100-101-050-00-00
Garbatow	Carly	MA	10	100% 11-105-100-101-030-00-44
Geller	Janna	MA+60	19	100% 11-000-216-101-000-00-16
Gonzales	Walter	BA+16	15	75% 11-130-100-101-040-00-04 25% 11-120-100-101-040-00-04
Greenberg	Michelle	MA	19	100% 11-120-100-101-040-00-02
Gronek	Kristen	MA+16	7	100% 11-213-100-101-050-00-15

				33% 11-240-100-101-040-00-17 33% 11-240-100-101-050-00-17 33% 11-240-100-101-030-00-17
Guirguis	Janet	MA	17	
Harley	Tara	BA	10	100% 11-213-100-101-050-00-15
Heffler	Wendy	BA	8	100% 11-130-100-101-040-00-02
Hubener	Katelyn	MA	9	100% 11-120-100-101-050-00-00
				60% 11-120-100-101-050-00-09 40% 11-120-100-101-030-00-09
Karrenberg	Denise	BA	19	
Kerber	Kristen	MA	9	100% 11-105-100-101-030-00-44
Kim	Sarah	MA	8	100% 11-120-100-101-050-00-00
				60% 11-000-222-101-050-00-24 40% 11-000-222-101-030-00-24
Konight	Kristin	BA+16	19	
Lefer	Andrew	MA	10	100% 11-130-100-101-040-00-08
Lefer	Julia	MA+16	10	100% 11-120-100-101-050-00-00
Lew	Sunny	BA+32	19	100% 11-130-100-101-040-00-05
Licameli	Lauren	MA+16	19	100% 11-120-100-101-030-00-00
Long	Gina	MA+32	19	100% 11-230-100-101-030-00-23
				50% 11-230-100-101-040-00-23 50% 11-230-100-101-050-00-23
Magnifico	Lauren	MA	13	
McBride	Shannon	BA	6	100% 11-105-100-101-030-00-44
McDermott	Karleen	MA	19	100% 11-000-213-104-040-00-33
Mliczek	Nancy	MA+45	12	100% 11-213-100-101-040-00-15
Murphy	Toby	MA+16	17	100% 11-130-100-101-040-00-02
				50% 11-120-100-101-030-00-09 50% 11-120-100-101-050-00-09
Nerkizian	Chris	MA+16	16	
O'Connell	Sharon	MA	19	100% 11-213-100-101-050-00-15
O'hara	Alexandria	MA+32	11	100% 11-120-100-101-050-00-00
Paspalas	Cynthia	BA	19	100% 11-000-213-104-050-00-33
Picinich	Heather	MA	10	100% 11-000-219-104-000-00-31
Plescia	Alyssa	MA	7	100% 11-105-100-101-030-00-44
Plunkett	Jennifer	MA	19	100% 11-120-100-101-030-00-00
Polvere	Joseph	MA+60	12	100% 11-130-100-101-040-00-08
Porto	Alison	MA	10	100% 11-213-100-101-040-00-15
Quillen	Carl	MA+16	19	100% 11-130-100-101-040-00-07
Reynolds	Christine	MA	8	100% 11-130-100-101-040-00-08
Ricciutti	Ellen	MA+60	19	100% 11-000-216-101-000-00-16
Rilli	Jennifer	MA	19	100% 11-120-100-101-050-00-00

Rinckhoff	Sherri	MA	19	100% 11-000-218-104-040-00-32
Rohn	Regina	BA+32	14	100% 11-213-100-101-040-00-15
Scheuring	Danielle	MA+32	8	100% 11-130-100-101-040-00-02
Schoepflin	Jessica	MA	8	100% 11-213-100-101-040-00-15
Stokes	Sara	MA	18	50% 11-120-100-101-050-00-01 17% 11-120-100-101-030-00-01 17% 11-110-100-101-030-00-01 16% 11-105-100-101-030-00-01
Stokes	Douglas	MA	19	50% 11-120-100-101-050-00-04 17% 11-120-100-101-030-00-04 17% 11-110-100-101-030-00-04 16% 11-105-100-101-030-00-04
Sydoruk-Rebele	Paige	MA+60	14	100% 11-130-100-101-040-00-07
Urban	Heather	MA	12	80% 11-130-100-101-040-00-06 20% 11-120-100-101-050-00-06
Werner	Joanne	MA+16	19	100% 11-130-100-101-040-00-07
Zemba	John	BA	19	75% 11-130-100-101-040-00-06 25% 11-120-100-101-040-00-06
Zimmerman	Victoria	BA	19	75% 11-130-100-101-040-00-09 25% 11-120-100-101-040-00-09
Zuidervliet	Stephanie	MA	5	100% 11-204-100-101-040-00-12

4. It was moved by Brillhart, seconded by Cantatore and approved by unanimous roll call vote of those present to appointment of the following non-tenure teachers for the 2022/2023 school year, as recommended by the Chief School Administrator:

Last	First	Guide	Step	Budget Code
Amaya	Julia	BA	8	50% 11-120-100-101-050-00-03 25% 11-120-100-101-030-00-03 25% 11-110-100-101-030-00-03
Baldi	Alyssa	MA	3	100% 11-120-100-101-030-00-00
Bonavita	Madison	BA	3	100% 11-120-100-101-030-00-00
Bronstein	Jacqueline	MA	4	100% 11-120-100-101-050-00-00
Chabora	Sara	BA	4	100% 11-120-100-101-050-00-00
Donahue	Audrey	MA	4	75% 11-130-100-101-040-00-04 25% 11-120-100-101-040-00-04
Feduska	Carly	MA	3	100% 11-000-216-101-000-00-16
Iannello	Jennifer	MA	2	100% 11-000-216-101-000-00-16
Main	Michael	MA	2	100% 11-130-100-101-040-00-05

Martinez	Rocio	MA	19	75% 11-130-100-101-040-00-03 25% 11-120-100-101-040-00-03
Mohanram	Hyewon	MA	4	100% 11-213-100-101-040-00-15
Petri	Nicole	MA+16	4	100% 11-120-100-101-050-00-00
Raccioppi	Jessica	BA	4	100% 11-120-100-101-050-00-00
Ross	Caitlin	BA	3	100% 11-120-100-101-040-00-07
Shaughnessy	Katherine	MA	4	100% 11-120-100-101-050-00-00
Sullivan	Mary	MA+45	16	100% 11-213-100-101-030-00-15
Tiscornia	Kelly	MA	8	100% 11-000-213-104-030-00-33

B. Instruction – Pupils/Programs

1. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to approve the following field trip(s), as recommended by the Chief School Administrator:

Event/Location	Grade/Group
Home Depot/Hackensack Cresskill Bagel/Cresskill	LLE/resource room

2. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to approve the following out of district placement and tuition, associated related services, transportation and 1:1 aide as applicable, for the 2021/2022 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1:1 Aide	Transportation	Term
2620011442	BCSS	\$80,190.00*	no	yes	3/30-6/30

(*pro-rated)

C. Support Services – Staffing

1. It was moved by Lee, seconded by Verna and approved by unanimous roll call vote of those present to approve extended unpaid leave of absence for Michele Whitney, special education aide at Luther Lee Emerson School, from April 5, 2022 to June 21, 2022 as recommended by the Chief School Administrator.

2. It was moved by Lee, seconded by Verna and approved by unanimous roll call vote of those present to appointment of the following custodians and maintenance staff for the 2022/2023 school year, as recommended by the Chief School Administrator:

Last Name	First Name	Step	Budget Code
Bolt	Michael	17	70% 11-000-262-110-030-00-28 30% 11-000-263-110-030-00-28
Dervisi	Sami	6	100% 11-000-262-110-040-00-28

Desic	Nusret	3	100% 11-000-262-110-030-00-28
Desic	Izet	6	70% 11-000-262-110-050-00-28
			30% 11-000-263-110-050-00-28
Mekhsian	Hrant	12	50% 11-000-262-110-040-00-28
			25% 11-000-270-160-000-00-29
			25% 11-000-263-110-040-00-28
Redzepe*	Fitni	12	50% 11-000-262-110-040-00-28
			50% 11-000-261-110-000-00-28
Rosero-Villacres	Eddie Patricio	17	100% 11-000-262-110-050-00-28
Suric	Nikola	4	70% 11-000-262-110-040-00-28
			30% 11-000-263-110-040-00-28
Yakoubian	Aram	11	100% 11-000-262-110-040-00-28

*Maintenance

3. It was moved by Lee, seconded by Verna and approved by unanimous roll call vote of those present to approve appointment of the following secretaries for the 2022/2023 school year, as recommended by the Chief School Administrator:

Last Name	First Name	Step	Tenure/No n-tenure	Budget Code
Koopalethes	Miriam	13	Tenure	60% 11-000-240-105-050-00-35
				15% 11-800-330-105-050-00-39
				15% 11-000-218-105-050-00-32
				10% 11-000-211-105-050-00-34
Lucinese	Sarah	2	Non-tenure	100% 11-000-219-105-000-00-31
Piccini	Stephanie	7	Tenure	60% 11-000-240-105-040-00-35
				15% 11-800-330-105-040-00-39
				15% 11-000-218-105-040-00-32
				10% 11-000-211-105-040-00-34
Rraci	Mirlinda	2	Non-tenure	60% 11-000-240-105-030-00-35
				15% 11-800-330-105-030-00-39
				15% 11-000-218-105-030-00-32
				10% 11-000-211-105-030-00-34
Torre	Jeanne	8	Tenure	60% 11-000-240-105-040-00-35
				15% 11-800-330-105-040-00-39
				15% 11-000-218-105-040-00-32
				10% 11-000-211-105-040-00-34

D. Support Services – Board of Education

1. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the following request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
NVRHS Marshall Summit	July 14	DMS gymnasium room 237 room 238 room 235 band room STEM room

2. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the submission of the proposed 2022/2023 contract for Antoinette Kelly, Board Secretary, School Business Administrator to the Executive County Superintendent, as recommended by the Chief School Administrator.

3. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve contract with The Princeton Review in the amount of \$37,375.00 for tutoring services with funding from ESSER II Learning Acceleration and ESSER III Evidence Based Summer Learning grant monies, as recommended by the Chief School Administrator.

4. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the District Statement of Assurance (SOA) Comprehensive Equity Plan (as on file in the Superintendent's office) for the 2022/2023 school year and submit it to the Bergen County Executive Superintendent, as recommended by the Chief School Administrator.

5. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve Frank Mazzini as Affirmative Action Officer (AAO) for the 2022/2023 School Year, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to confirm the April 30, 2022 payroll in the amount of \$429,923.39, as recommended by the Chief School Administrator.

3. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the April 2022 in office checks in the amount of \$217,381.88 and May 10, 2022 budget checks in the amount of \$237,860.71, as recommended by the Chief School Administrator, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$285,548.53
12 Capital Outlay	\$ 7,258.00
20 Special Revenue Fund	\$ 6,735.47
30 Capital Projects Fund	<u>\$155,700.59</u>
Total Bills:	\$455,242.59

4. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly certify that as of April 30,2022, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of April 30,2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to acknowledge receipt of the April 2022 Report of the Board Secretary, A148 and Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

7. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to confirm the following budget transfer for April 2022, as recommended by the Chief School Administrator:

To:

Account Number	Description	Amount
11-000-230-334	General Administration-Architect/Engineer Serv	\$ 6,000
11-000-261-420	Required Maintenance-Repairs	\$16,801
11-000-261-890	Required Maintenance-Misc. Expense	\$ 257
11-000-266-420	Security-Repairs	\$ 3,659
11-000-291-250	Employee Benefits-Unemployment Insurance	\$ 9,250

11-000-310-420	Food Service-Repairs	\$ 2,775
11-000-310-610	Food Service-Supplies	\$10,000
11-105-100-101	Preschool-Salaries-Substitutes	\$ 650

From:

Account Number	Description	Amount
11-000-230-339	General Administration-Other Prof. Services	\$ 4,000
11-000-230-331	General Administration-Legal Services	\$ 2,000
11-000-261-610	Required Maintenance-General Supplies	\$16,801
11-000-261-832	Required Maintenance-Interest Lease Purch.	\$ 257
11-000-262-610	Custodial General Supplies	\$ 3,659
11-000-291-270	Employee Benefits-Health/Dental Insurance	\$ 9,250
11-000-310-106	Food Services-Salaries Aides	\$ 12,775
11-110-100-101	Kindergarten-Teacher Salaries	\$ 650

8. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the tax levy schedule for the 2022/2023 school year, as recommended by the Chief School Administrator:

Month/Year	<i>General Fund</i>	<i>Debt Service Fund</i>	<i>Total Tax Levy Due</i>
July 2022	\$1,309,771	\$43,850	\$1,353,621

August 2022	1,309,771		1,309,771
September 2022	1,309,771		1,309,771
October 2022	1,309,771		1,309,771
November 2022	1,309,771		1,309,771
December 2022	1,309,771		1,309,771
January 2023	1,309,771	\$573,850	1,883,621
February 2023	1,309,771		1,309,771
March 2023	1,309,771		1,309,771
April 2023	1,309,771		1,309,771
May 2023	1,309,771		1,309,771
June 2023	1,309,771		1,309,771
Totals	\$15,717,252	\$617,700	\$16,334,952

9. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve GLGroup, Inc for window replacements at Demarest Middle School science room, in the amount of \$35,000.00, as recommended by the Chief School Administrator.

XV. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION

A. There was no motion to enter the executive session.

XVIII. ADJOURNMENT

- A. It was moved by Verna, seconded by Governale and approved by unanimous voice vote to adjourn the meeting at 7:55 P.M.

Sincerely,


Antoinette Kelly
Business Administrator and Board Secretary

