

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING MINUTES

County Road School – Media Center January 22, 2019 7:00 P.M.

I. OPENING

- A. The meeting was called to order by President Holzberg at 7:01P.M.
- B. President Holzberg read the following announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.
In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

II. FLAG SALUTE

- A. President Holzberg led the flag salute.

III. ROLL CALL

Governale, Kirtane, Lee, Schliem, Verna, Holzberg.
Absent: Cantatore
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/Board Secretary

IV. APPROVAL OF MINUTES OF THE MEETINGS

- A. It was moved by Kirtane, seconded by Verna and approved by unanimous voice vote of those present to approve:
- December 11, 2018 COW and Regular Meeting Minutes
 - December 11, 2018 Executive Meeting Minutes
 - January 7, 2019 Reorganization Meeting Minutes

V. CORRESPONDENCE

- A. Board Secretary Perez reviewed this month's correspondence.
- Letter from the Roselle Board of Education thanking the Board for the sale of desks and chairs to their district.

VI. BOARD PRESIDENT'S REPORT

- A. Board President Holzberg recognized Board of Education month.

VII. SUPERINTENDENT'S REPORT

A. Superintendent Fox commented on the following:

- In light of recognizing the Board this month, he commented that the Board Members are terrific to work for.
- Review of tentative 2019/2020 calendar and request for feedback.
- Review of retirements and resignations on tonight's agenda.
- One suspension and 3 HIB investigations with none confirmed as HIB incidents.
- Construction update at DMS.
- There will be a pre-k update at the February meeting.
- All high school content areas met with Demarest to discuss curriculums.
- Yesterday's professional development day was a very successful.

VIII. COMMITTEE REPORTS

None at this time.

IX. OTHER REPORTS AND PRESENTATIONS

Kathleen O'Flynn, Northern Valley Regional High School District's Director of Curriculum and Instruction & Kelly Stevens, Demarest's Supervisor of Curriculum, Instruction and Assessment presented a video and overview of the curriculum center. They pointed out that all seven districts work in conjunction with Northern Valley Regional High School to prepare students for N.V.R.H.S. and align the curriculum. They further mentioned that Demarest does offer programs above and beyond the other districts such as running academic enrichment programs at the middle school two periods per day. The county has referred other districts to Demarest for best practices and some districts have visited and observed.

X. REVIEW OF AGENDA

A. Board members reviewed the items.

XI. PUBLIC COMMENT

- A. It was moved by Kirtane, seconded by Verna and approved by unanimous voice vote of those present to open the meeting to public discussion.
- B. There was no public discussion.
- C. It was moved by Kirtane, seconded by Governale and approved by unanimous voice vote of those present to close the meeting to public discussion.

XII. ACTIONS

A. Instruction – Staffing

1. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the provisional employment of the following, substitute teachers for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Maria Bartolomeo

2. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to approve Julia Caruso, (FMLA) replacement for Alexandria O'Hara, 3rd grade teacher, at MA step 1, from January 28, 2019 to April 11, 2019, as recommended by the Chief School Administrator.

3. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following mentor/mentee, as recommended by the Chief School Administrator:

Mentor	Mentee
Katelyn Hubener	Julia Caruso

4. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to accept resignation of Victor DeMaio, Physical Education/Health teacher, effective February 19, 2019, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. It was moved by Schliem, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the sixth grade trip to Fairview Lake, April 29, 2019 – May 1, 2019, as recommended by the Chief School Administrator.

2. It was moved by Schliem, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following out of district student placement and tuition, associated related services, transportation and cost of 1:1 aide as applicable, effective January 17, 2019 for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1 to 1 Aide	Transportation	Term
1798756709	Sage Day School	\$60,300.00*	No	Yes	1/17-6/30

*prorated

C. Support Services – Staffing

1. It was moved by Governale, seconded by Kirtane and approved by unanimous roll call vote of those present to accept the retirement notice of James Hayes, Custodian, effective May 1, 2019, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the Demarest PTO request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator.

Group/Event	Date(s)Time(s)	Location
Lunar New Year practice	February 8 th , 3:30-5:00	Luther Lee Emerson gym

2. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the attendance of the following workshops, as noted,

with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Christie Choman/ CRS Resource Room Teacher	NJSHA/NJIDA Annual Conference Garwood, NJ March 15, 2019	\$180.00
Samantha Jo Jimenez/ LLE Resource Room	NJSHA/NJIDA Annual Conference Garwood, NJ March 15, 2019	\$205.00

3. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the following vendor for Speech Evaluations for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator:

Integrated Speech Pathology, LLC.

4. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve Demarest Early Learners aftercare fee of \$60.00 for the hours of 2:30-3:05 on full school days, for the 2019/2020 school year, as recommended by the Chief School Administrator
5. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve payment application #2 in the amount of \$23,030 for the DMS Music Room Addition, NJDOE # 03-1070-040-18-1000, to Mark Construction, Inc., as reviewed by EI Associates and as recommended by the Chief School Administrator.
6. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve authorization to submit to the Executive County Superintendent of Schools and the New Jersey Department of Education a waiver request from participation, per NJAC 6A:23A-5.3, in the Special Education Medicaid Initiative Program (SEMI) for the 2019-2020 budget year. The Demarest Board of Education applies for this waiver due to the fact that it does not project to meet the required minimum of Medicaid eligible classified students, as recommended by the Chief School Administrator.
7. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

School Board Recognition Month in New Jersey January 2019

WHEREAS, The New Jersey School Boards Association has declared January 2019 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Demarest Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Demarest Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Education Progress scores and the preparation for college thorough advanced placement offerings and SAT assessments;

NOW, THEREFORE, BE IT RESOLVED, That the Demarest Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2019 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED That the Demarest Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children’s education.

- 8. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to acknowledge mid –year Student Safety Data System Report (SSDS) for the 6 month period ending December 31, 2018, as recommended by the Chief School Administrator.
- 9. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the third and final payment in the amount of \$48,659.00 for the County Road School Window Replacement Project, NJDOE #1070-030-16-2000, to Fuscon Enterprises, Inc., as reviewed by EI Associates and as recommended by the Chief School Administrator.
- 10. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the bi-annual Statement of Assurance (SOA) for 2018-2019 Paraprofessional Aides, as recommended by the Chief School Administrator.
- 11. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with the Demarest Police Department for the 2018-2019 school year, as recommended by the Chief School Administrator.
- 12. It was moved by Kirtane, seconded by Governale and approved by unanimous roll call vote of those present to approve the following request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
Borough of Demarest Summer Recreation Camp	June 21 1:00-3:00 6/24-8/2 (except 7/4) 8:30 A.M. – 2:30 P.M.	Luther Lee Emerson gym, APR and two classrooms

E. Support Services – Fiscal Management

1. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to confirm December 15, 2018 payroll in the amount of \$440,002.56.
2. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to confirm the December 21, 2019 payroll in the amount of \$404,043.55.
3. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to confirm the January 15th, 2019 payroll in the amount of \$391,350.70.
4. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the December 2018 in office checks in the amount of \$397,851.43 and January 22, 2019 budget checks in the amount of \$191,220.13 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$455,284.46
12 Capital Outlay	\$ 56,955.10
30 Capital Projects	<u>\$ 76,832.00</u>
Total Bills:	\$589,071.56

5. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of last day of December, 2018, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

6. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of last December, 2018 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

7. It was moved by Verna, seconded by Kirtane and approved by unanimous roll call vote of those present to acknowledge receipt of the November 2018 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

F. Other

1. It was moved by Lee, seconded by Verna and approved by unanimous voice vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, February 12, 2019, if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XIII. PUBLIC COMMENT

- C. It was moved by Kirtane, seconded by Verna and approved by unanimous voice vote of those present to open the meeting to public discussion.
- D. There was no public discussion.
- C. It was moved by Kirtane, seconded by Verna and approved by unanimous voice vote of those present to close the meeting to public discussion.

XIV. NEW BUSINESS

Board member Lee requests the following motion be introduced. Schliem seconded the motion.

“I move a motion to commit a research to the policy committee so as to find ways for easier and efficient communication between the board and Demarest citizens. To goal is for the citizens to be able to raise their concerns to the board without physically attending the meeting. The committee will report its recommendations to the board on March 12, 2019.”

A discussion followed. Board members pointed out that many forms of communication are currently available and that the teachers, principals and the superintendent are available and do meet with parents and Demarest citizens whenever they raise a concern.

Ayes: Lee, Schliem

Nays: Governale, Kirtane, Verna, Holzberg

Abstain: none

Absent: Cantatore

Board member Lee requests the following motion be introduced. Schliem seconded the motion.

“I move a motion to commit a research to the curriculum committee, to develop policies that can further personalized learning. The goal is for every DMS student to be able to (1) move at its own pace, (2) set goals to reach its own potentials, and (3) to pursue learning that is aligned to its own interest. The committee will report back its recommendations to the board on May 14, 2019.”

Discussion ensued on the motion. Mr. Lee was asked if the intent of the motion is to provide more offerings above and beyond what is currently offered. He responded yes.

Ayes: Lee, Schliem

Nays: Governale, Kirtane, Verna, Holzberg

Abstain: none

Absent: Cantatore

XV. EXECUTIVE SESSION

- A. There was no motion to enter the Executive Session.

XVI. ADJOURNMENT

- A. It was moved by Kirtane, seconded by Governale and approved by unanimous voice vote to adjourn the meeting at 8:05 P.M.

Sincerely,

Thomas Perez
Business Administrator and Board Secretary