

DEMAREST BOARD OF EDUCATION

MINUTES – COW/REGULAR MEETING

August 20, 2013

I. OPENING

- A. The meeting was called to order at 7:30 p.m.
- B. Board President's Announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.
- C. President Holzberg led the flag salute.
- D. Roll Call: Galtieri, Geisenheimer, Geller, Molina, Verna, Woods and Holzberg were present.
- E. It was moved by Geller, seconded by Woods and approved by unanimous voice vote, with Holzberg abstaining, to accept the minutes of the COW/Regular Meeting from July 18, 2013.
- F. There was a review of correspondence.

II. BOARD PRESIDENT'S REPORT

There was no board president's report this evening.

III. SUPERINTENDENT'S REPORT

Mr. Fox updated the board on the various projects being completed this summer which include updates to the 6th and 7th grade science rooms, implementation of new district phones, intercom and clock systems and installation of new bleachers and backboards in the middle school gym. Mr. Fox also explained that as Demarest Middle School shifts from Microsoft Windows to Apple, all staff members are receiving new Macs, as well as the computer lab at Luther Lee Emerson School. He reported that the custodians are doing a terrific job. He also noted that the summer mailing will go out on August 22nd and new teacher orientation will be on August 29th. He stated that the administration is reviewing the NJ ASK scores while awaiting the individual student scores. Lastly, he informed the board that the Marshall Plan implementation is on track and the current district enrollment is 685.

IV. REVIEW OF AGENDA

- A. Board members reviewed the items.
- B. It was moved by Woods, seconded by Molina and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion this evening.
- D. It was moved by Molina, seconded by Geisenheimer and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONSA. Instruction – Staffing

1. It was moved by Verna, seconded by Geller and approved by unanimous roll call vote to approve the provisional employment of the following substitute teachers for the 2013/2014 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98):

Alan Field

Scott Weiner

Shannon Liik

2. It was moved by Verna, seconded by Geller and approved by unanimous roll call vote to accept the notice of retirement of Barbara Weingarden, Resource Room Teacher, Grades 5-8, effective August 31, 2013, as recommended by the Chief School Administrator.

3. It was moved by Verna, seconded by Geller and approved by unanimous roll call vote to approve the following stipend positions and amounts for the 2013/2014 school year, as recommended by the Chief School Administrator:

<u>STIPEND POSITION</u>	<u>TEACHER</u>	<u>AMOUNT</u>
Boys Basketball	W. Gonzales	\$2,000.00
Boys/Girls Soccer	C. Nerkizian	\$2,000.00

4. It was moved by Verna, seconded by Geller and approved by unanimous roll call vote to approve guide movement for Lauren Magnifico from BA to MA, Step 6, for the 2013/2014 school year, effective September 1, 2013, as recommended by the Chief School Administrator.

5. It was moved by Verna, seconded by Geller and approved by unanimous roll call vote to award a non-tenure contract Gabriela Torres, BA Step 2, as Resource Room Teacher, for the 2013/2014 school year, as recommended by the Chief School Administrator.

6. It was moved by Verna, seconded by Geller and approved by unanimous roll call vote to award a non-tenure contract to Andrew Cole (.2), BA Step 1, as Grade 7 Social Studies Teacher for the 2013/2014 school year, as recommended by the Chief School Administrator.

7. It was moved by Verna, seconded by Geller and approved by unanimous roll call vote to approve guide movement for Amanda Morris from MA to MA+16, Step 6, for the 2013/2014 school year, effective September 1, 2013, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve Extended Year Tuition contracts for the TIP Program with Northern Valley Regional High School District for 2 students (Student ID #'s 220001 and 212022) for \$90,102 (\$45,051 per student) for the 2013/2014 school year, as recommended by the Child Study Team.

2. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve Extended Year Tuition contracts for the Valley Program Special Classes with Northern Valley Regional High School District for 11 students (Student ID #'s 272002, 262068, 262003, 262002, 262004, 262006, 252029, 242057, 242091, 202065 and 182079) for \$782,012 (\$71,092 per student) for the 2013/2014 school year, as recommended by the Child Study Team.

V. ACTIONS (Continued)

B. Instruction – Pupils/Programs (Continued)

3. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition contract for the Valley Program Special Classes with Northern Valley Regional High School District for one (1) student (Student ID # 242088) for \$63,405 for the 2013/2014 school year, as recommended by the Child Study Team.

4. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition contract with the Cresskill Board of Education for one (1) student (Student ID # 202014) for \$24,620 for the 2013/2014 school year, as recommended by the Child Study Team.

5. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve Student ID #230005 to receive five (5) hours weekly of home instruction at a rate \$35 and two (2) hours monthly of consultation at a rate of \$75 per hour for the 2013-2014 school year, as recommended by the Child Study Team.

6. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve Student ID #200014 to receive five (5) hours weekly of home instruction at a rate of \$35 per hour, one (1) hour weekly of coordination at a rate of \$75 per hour and one (1) hour monthly of consultation between home and school at a rate of \$75 per hour for the 2013-2014 school year, as recommended by the Child Study Team.

7. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following students to receive ten (10) hours weekly of home instruction at a rate of \$35 per hour, one (1) hour weekly of coordination at a rate of \$75 per hour and one (1) hour monthly of consultation between home and school at a rate of \$75 per hour for the 2013-2014 school year, as recommended by the Child Study Team:

Student ID No.'s			
#182079	#200013	#200065	#260003

8. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve the 2013 Demarest Middle School **Soccer and Volleyball** schedules for the 2013/2014 school year, as recommended by the Chief School Administrator.

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Home/Away</u>
Wednesday	09/18	Norwood	Home
Monday	09/23	Old Tappan	Home
Wednesday	09/25	Northvale	Away
Wednesday	10/02	Haworth	Away
Thursday	10/03	Closter	Away
Monday	10/07	Harrington Park	Home
Wednesday	10/09	Norwood	Away
Tuesday	10/15	Old Tappan	Away
Wednesday	10/16	Northvale	Home
Monday	10/21	Haworth	Home
Wednesday	10/23	Closter	Home
Thursday	10/24	Harrington Park	Away
Week of	10/28	Tournament	

V. ACTIONS (Continued)

C. Support Services – Staffing

1. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to accept the resignation of Elizabeth Paccione, Step 2, Instructional Aide for student ID No.'s 182076, 182003 and 182050 at Demarest Middle School, effective August 31, 2013, as recommended by the Chief School Administrator.

2. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to accept the resignation of Josephine Hunt, Step 1, Instructional Aide for student ID No.'s 182076, 182003 and 182050 at Demarest Middle School, effective August 31, 2013, as recommended by the Chief School Administrator.

3. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the provisional employment of the following as Instructional Aides, Step 1 for the 2013/2014 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98):

<u>Name</u>	<u>Location</u>	<u>Student ID's</u>
Celeste Cohen	DMS	202063, 202006, 202002, 202001, 202034
Lindsay Flanagan	LLE	242075
Hannah Maak	LLE	232032, 232066, 232077, 232048, 232009
Jessica Martinez	CRS	252072, 262005, 252070

4. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the provisional employment of Jennifer Gonzales, as an Instructional Aide, Step 7, for Student ID # 242089 for the 2013/2014 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

5. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the employment of Marilyn Stankiewicz, Step 1, and Mary Ellen Portera, Step 1, as Teacher's Assistants at Luther Lee Emerson School for the 2013/2014 school year, not to exceed 25 hours combined weekly, as recommended by the Chief School Administrator.

6. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the following school bus drivers for 2013/2014 school year, as recommended by the Chief School Administrator:

Resat Cazimoski Michael Bolt Hrant Mekhsian Louis Vogel

7. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the following school bus drivers to transport students to sporting events during the 2013/2014 school year at a rate of \$75 each, as recommended by the Chief School Administrator:

Resat Cazimoski Michael Bolt Hrant Mekhsian Louis Vogel

V. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

8. It was moved by Geisenheimer, seconded by Geller and approved by unanimous roll call vote to approve the following custodial staff assignments (* CDL) as per contract, for the 2013/2014 school year, effective September 1, 2013, as recommended by the Chief School Administrator.

<u>County Road School</u>		<u>Demarest Middle School</u>	
Louis Vogel *	7:15a – 3:45p	Resat Cazimoski *	7:00a – 3:30p
Doko, Bashkim (.75)	3:45p – 10:15p	Hrant Mekhsian *	7:00a – 3:30p
		Patricio Rosero-Villacres	10:30a – 7:00p
<u>Luther Lee Emerson School</u>		Santiago Reboiro	3:30p – 12:00a
Ameti Dritar	7:00a – 3:30p	Fitni Redzepi	3:30p – 12:00a
James Hayes	3:30p – 12:00a	Michael Bolt * (10 mos)	4:00p – 10:00p
Gerald Scandiffio (10 mos)	3:30p – 7:30p	Aram Yakoubian (10 mos)	3:30p – 7:30p

D. Support Services – Board of Education

1. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve Transportation Route #1-2013 to Luther Lee Emerson School, 15 Columbus Road, Demarest, and Demarest Middle School, 568 Piermont Road, NJ for the 2013/2014 school year, as recommended by the Chief School Administrator.

2. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to continue participation with the Borough of Demarest "Safe Routes to School" Program funded by the Federal Highway Administration, as recommended by the Chief School Administrator.

3. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the first and second payments, \$37,050 and \$98,211, respectively, for a total amount of \$135,261 to TEO Technologies, Inc. for the Demarest Middle School cafeteria air conditioning project, as reviewed by LAN Associates and as recommended by the Chief School Administrator.

4. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the payment of accumulated sick leave for the following employee per Secretary/Demarest Board of Education Agreement for retiring staff during the 2013/2014 school year, as recommended by the Chief School Administrator:

<u>Employee</u>	<u>Days</u>	<u>Payment</u>
Mary Ann Lucia	148.5	\$4,447.50

5. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge the service of Mary Ann Lucia, as recommended by the Chief School Administrator.

WHEREAS, Mary Ann Lucia dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

WHEREAS, her dedication served as a model of service to the community,

NOW, THEREFORE BE IT RESOLVED, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Mary Ann Lucia in recognition of her twenty-five (25) years of dedicated service as a Secretary for the Demarest Board of Education.

V. ACTIONS (Continued)D. Support Services – Board of Education (Continued)

6. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the request to use the gym, bathroom and courtyard at County Road School for the Breast Cancer Walk from 8:00 a.m. to 1:00 p.m. on October 19, 2013 (rain date of October 26th, 2013) as recommended by the Chief School Administrator:

7. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the BSM/St. Joseph's Enrichment Program's request to use the fields at Demarest Middle School on Mondays and Thursdays (4:00 – 7:00 p.m.) and Saturdays (1:30 – 3:30 p.m.) beginning September 9, 2013 through November 16, 2013 for youth recreation, at a rate of \$1,040, as recommended by the Chief School Administrator:

8. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the final payment and completion of the roof repair project, caused by Hurricane Sandy, in the amount of \$17,850 to S.J. Carney Roofing Contractor, as recommended by the Chief School Administrator.

9. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve Change Order No. 001 for Contract No. 25, Cafeteria Air Conditioning Project at Demarest Middle School, in the **credit** amount of \$25,700 based on the details below, reducing the total contract to \$186,100 as reviewed by LAN Associates, as recommended by the Chief School Administrator.

<u>Removed Item</u>	<u>Amount</u>
ATC Deduction	\$14,000
(4) APR Valves deleted from scope	3,700
Re-routing & elimination of piping deleted from scope	6,000
Roof flashing of (3) pipe portals deleted from scope	<u>2,000</u>
TOTAL DEDUCTION	\$25,700

10. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve Change Order No. 001 for Contract No. 24, Sidewalk Replacement Project at Luther Lee Emerson and County Road Schools, in the amount of \$2,490 based on the details below, as reviewed by LAN Associates, as recommended by the Chief School Administrator.

<u>Changed Item</u>	<u>Amount</u>
Curbing at Luther Lee Emerson	\$2,850
Additional Concrete at Luther Lee Emerson	950
Additional Striping at County Road School	560
Trench Drain at LLE – Not Installed	(1,200)
Sidewalk Area Not Replaced (67 sf @ \$10/sf)	<u>(670)</u>
TOTAL	\$2,490

11. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the first payment in the amount of \$78,300 to Cifelli & Son General Construction for the sidewalk replacement project, as reviewed by LAN Associates and as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to confirm the July 16 – 31, 2013 payroll in the amount of \$62,529.59.

V. ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

2. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to confirm the August 1 – 15, 2013 payroll in the amount of \$64,066.13.

3. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the July 2013 bills in the amount of \$478,685.28 as follows:

<u>Subtotal Per Fund</u>		<u>Amount</u>
10 General Current Fund Expense Funds	\$	332,497.05
30 Capital Project Funds		<u>146,188.23</u>
Total	\$	478,685.28

4. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of July 31, 2013, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of July 31, 2013 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge receipt of the June 30, 2013 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to confirm the transfers for July 2013 as follows:

<u>From:</u>	<u>Account No.</u>		<u>Amount</u>
11-190-100-610-3-6180-08	Social Studies	\$	4,400
11-000-251-836-0-0000-27	Fiscal Services		<u>18,000</u>
		\$	22,400

<u>To</u>	<u>Account No.</u>		<u>Amount</u>
11-190-100-640-3-0000-08	Social Studies	\$	4,400
11-000-216-320-0-0000-16	Speech Instruction		9,400
11-000-251-104-0-0000-27	Fiscal Services		<u>8,600</u>
		\$	22,400

F. Other

1. It was moved by Galtieri, seconded by Geller and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will adjust the start time of the Committee of the Whole Meeting to 5:30 p.m. on September 10, 2013, originally scheduled for 7:00 p.m., to discuss board goals for the 2013/2014 school year.

2. It was moved by Galtieri, seconded by Geller and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Monday, September 17, 2013 at 7:00 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

C. Molina requested that the administration continue to investigate the replacement of district lighting with LED lamps. He explained that we are reviewing a quote to install new light fixtures and drop ceilings in 9 classrooms in the lower hall at Luther Lee Emerson School. We will try to schedule a presentation at the September 10, 2013 Committee of the Whole Meeting.

President Holzberg reminded members that the meeting will begin at 5:30 on September 10th to discuss district goals and self-evaluation.

VII. PUBLIC DISCUSSION

- A. It was moved by Molina, seconded by Woods and approved by unanimous voice vote to open the meeting to public discussion.

There was no public discussion this evening.

- B. It was moved by Woods, seconded by Geisenheimer and approved by unanimous voice vote to close the meeting to public discussion.

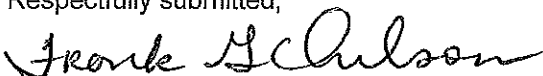
VIII EXECUTIVE SESSION

There was no additional time needed this evening.

X. ADJOURNMENT

- A. It was moved by Galtieri, seconded by Woods and approved by unanimous voice vote to adjourn at 8:37 p.m.

Respectfully submitted,



Frank G. Chilson
School Business Administrator/Board Secretary