

DEMAREST BOARD OF EDUCATION

AGENDA – PRELIMINARY BUDGET ADOPTION/COW

March 15, 2016

6:30 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg

II. ADJOURN TO EXECUTIVE SESSION

A. The Board has determined it will enter into Executive Session for the following reasons:

1. Discussion of potential contract

2. Review of the March 10, 2016 bid opening

B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Committee-of-the-Whole Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

Moved by:

Seconded:

Action (v):

III. REOPEN PUBLIC MEETING

A. Move to reopen the Committee-of-the-Whole Meeting to the public.

Moved by:

Seconded:

Action (v):

B. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC DISCUSSION LIMITED TO PRELIMINARY BUDGET

A. Move to open the meeting to public discussion, limited to the 2016/2017 preliminary budget.

Moved by: _____ *Seconded:* _____ *Action (v):* _____

B. Move to close the meeting to public discussion.

Moved by: _____ *Seconded:* _____ *Action (v):* _____

VI. ACTIONS

1. Move to approve the following resolution, as recommended by the Chief School Administrator:

BE IT RESOLVED, the Board of Education of Demarest hereby approves the following preliminary budget for the 2016/2017 school year using the 2016/2017 state aid amounts and authorizes the School Business Administrator/Board Secretary to submit the 2016/2017 preliminary budget to the Executive County Superintendent for approval in accordance with statutory submission dates;

<u>Expenditures</u>	
General Current Expense	\$ 14,555,171
Capital Expenditures	<u>706,682</u>
Total General Current Fund	<u>\$ 15,261,853</u>
Special Grants & Entitlements	\$ 140,906
Repayment of Debt	<u>658,763</u>
Total Special Grants & Debt	<u>\$ 799,669</u>
Total Expenditures	<u>\$ 16,061,522</u>

BE IT FURTHER RESOLVED, the General Fund tax levy of \$12,711,383 is approved to support General Current Expenses and \$658,762 is approved to support Repayment of Debt for the 2016/2017 school year; and

BE IT FURTHER RESOLVED, a portion of the Banked Cap Tax Levy Adjustment in the amount of \$225,749 is included in the 2016-2017 preliminary budget permitting the tax levy to increase above 2% which is to be utilized for the purpose of replacing windows at County Road School. The windows in County Road School are original to the building, not energy efficient and in need of replacement. This project needs to be completed in entirety and should not extend over a period of time since the small size of the school does not warrant completing the project over an extended period of time.

Moved by: _____ *Seconded:* _____
Action (RC): A C K M V W H

2. Move to approve the Demarest Board of Education of adopt a maximum travel expenditure in the amount of \$35,000 for the 2016/2017 school year pursuant to N.J.A.C. 6A:23A-7.3, as recommended by the Chief School Administrator. The 2015/2016 school year had established a pre-budget year amount of \$41,475 and \$10,431 has been paid and/or encumbered to date.

Moved by: _____ *Seconded:* _____
Action (RC): A C K M V W H

VII. FOR BOARD DISCUSSION AND REVIEW

A. Instruction – Staffing

None

B. Instruction – Pupil Programs

- 1. Approve students to participate in senior service.
- 2. Approve 8th Grade Graduation Date.
- 3. Approve Spring 2016 track schedule.

C. Support Services – Staffing

- 1. Approve Affirmative Action Officer for the 2016/2017 school year.

D. Support Services – Board of Education

- 1. Approve use of buildings and/or fields.
- 2. Approve job descriptions.
- 3. Award Belmar Driveway project to lowest responsible bidder.
- 4. Approve 2nd reading and adoption of policies/regulations/by-laws.
- 5. Approve contract with attorney for legal services.
- 6. Approve and submit the three-year Comprehensive Equity Plan.
- 7. Reschedule the June Regular Meeting of the Board to accommodate graduation.

E. Support Services – Fiscal Management

- 1. Confirm payroll.
- 2. Approve February bills.
- 3. Confirm February budget transfers.
- 4. Approve Certification of Board Secretary.
- 5. Approve Certification of Board of Education.
- 6. Acknowledge receipt of A-148 and A-149 Reports.

F. Other

- 1. Schedule Executive Session Meetings Tuesday, April 19 and 26, 2016 at 6:30 p.m. to discuss personnel and/or legal matters.

VIII. PUBLIC DISCUSSION

- 1. Move to open the meeting to public discussion.

Moved by: *Seconded:* *Action (v):*

- 2. Move to close the meeting to public discussion.

Moved by: *Seconded:* *Action (v):*

IX. EXECUTIVE SESSION (if necessary)

1. Move to reopen Executive Session to discuss personnel and/or legal matters.

Moved by:

Seconded:

Action (v):

2. Move to close the Executive Session and reenter the COW meeting.

Moved by:

Seconded:

Action (v):

X. ADJOURNMENT

- A. Move to adjourn at _____ P.M.

Moved by:

Seconded:

Action (v):