

DEMAREST BOARD OF EDUCATION

MINUTES – REGULAR MEETING

November 15th, 2011

I. OPENING

- A. The meeting was called to order at 7:30 p.m.
- B. Board President's Announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing three newspapers: The Record, The Press Journal and The Suburbanite.
- C. President Holzberg led the flag salute.
- D. Roll Call: Galtieri, Geisenheimer, Geller, Molina, Woods and Holzberg were present. Majeski arrived at 7:41 p.m.
- E. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous voice vote to accept the minutes of the Regular Meeting from October 18, 2011.
- F. There was a review of correspondence

II. BOARD PRESIDENT'S REPORT

Mrs. Holzberg expressed how moved she was by the board's nomination and her selection by the New Jersey School Boards Association as Board Member of the Year.

III. SUPERINTENDENT'S REPORT

Mr. Fox commended Mrs. Holzberg for being selected as the New Jersey School Board Member of the Year. He stated to her that she has served this district for 24 years with great pride, and her accomplishments during that time are just too great to list. On behalf of the administration and staff, Mr. Fox applauded Mrs. Holzberg for all of her efforts in making Demarest a terrific district to educate children.

Mr. Fox thanked everyone for their assistance during the power outages. He also noted we will send Chalkboard for committee review.

Mr. Lombardy congratulated Mrs. Holzberg for being chosen as the School Board Member of the Year. He then introduced Mrs. Cherna, Demarest Middle School Library Media Specialist, and four students, who presented an overview of the library mission, goals and resources. Mrs. Cherna discussed workshops, collaborative teaching, pizza pages and library programs. Mr. Lombardy thanked Mrs. Cherna and the students. He shared activities of American Education Week.

Mr. Kirkby congratulated Mrs. Holzberg. He spoke about the activities that students have participated in during American Education Week. He stated the school collected food for the Thanksgiving Food Drive with proceeds donated to the Center for Food Action. County Road School held the Halloween Sing Along on November 4th, 2011. The costume parade was cancelled at both elementary schools due to the school closure on Halloween and the subsequent relocation of students. Luther Lee Emerson School held its annual evacuation drill to the United Methodist Church on November 9, 2011, with the assistance of the Demarest Police Department. Both elementary schools participated in Fire Safety Month activities. He noted all report cards will be issued electronically on November 18, 2011 and Parent/Teacher conferences will be on Mondays November 21 and 28, and Wednesday, November 30, 2011, district-wide.

IV. REVIEW OF AGENDA

- A. Board members reviewed the items.
- B. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion this evening.
- D. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONSA. Instruction – Staffing

None

B. Instruction – Pupils/Programs

None

C. Support Services – Staffing

1. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the provisional full-time employment of Hye Won Paik Mohanram, Step 1, as a Bi-Lingual Special Education Aide for student ID # 182100 at Demarest Middle School for the 2011/2012 school year and to serve as an interpreter at a rate of \$4 per hour, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c. 116, as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7.1 et. seq. (revised 6/30/98).

D. Support Services – Board of Education

1. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve the request of the Demarest Athletic Association to use the All-Purpose Room and gymnasium at Luther Lee Emerson School for basketball from 9:00 a.m. to 5:00 p.m. on the following Saturdays, as recommended by the Chief School Administrator:

December 3, 10 and 17, 2011
January 7, 14, 21 and 28, 2012
February 4 and 11, 2012
March 3, 10, 17, 24 and 31, 2012

2. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve the attendance of Michael Fox, Superintendent, at the NJAFPA Professional Development Winter Training Institute held at the Sheraton on December 2, 2011, in Eatontown, NJ, with registration in the amount of \$149 and reimbursement of mileage at the statutory rate, as recommended by the Chief School Administrator.

3. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve the attendance of Sherri Rinckhoff, Guidance Counselor, at the 504 Meeting on School Compliance, held at the Institute for Prevention on December 2, 2011 in West Orange, NJ, with registration in the amount of \$75 and reimbursement of mileage at the statutory rate, as recommended by the Chief School Administrator.

4. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve the attendance of Dana Cherna, Librarian, at the Book Evaluation, held at the Ridgewood Board of Education on December 5, 2011 in Ridgewood, NJ, with reimbursement for mileage at the statutory rate, as recommended by the Chief School Administrator.

5. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve the attendance of Karleen McDermott, School Nurse, and Mary Anne Bolduc, School Lunch Coordinator, at 'Changing Times, Changing Our Diets' workshop, held at the Bergen County Department of Health Services on November 18, 2011 in Ridgewood, NJ, with registration in the amount of \$25 and reimbursement of mileage at the statutory rate, as recommended by the Chief School Administrator.

V. Actions (Continued)D. Support Services – Board of Education (Continued)

6. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve the first reading of new Policy/Regulation 5131.10, as recommended by the Chief School Administrator.

7. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to adopt the following resolution honoring Diane Holzberg, as recommended by the Chief School Administrator:

RESOLUTION

Recognizing Diane Holzberg
New Jersey 2011 School Board Member of the Year

WHEREAS, Diane Holzberg has served the schoolchildren and citizens of our Borough for 24 years as a member of the Demarest Board of Education; and

WHEREAS, she has provided critical leadership as Board President for 11 years, has served as board Vice President and has chaired several key board committees;

WHEREAS, Diane has served the local boards of education of our county as President and Vice President of the Bergen County School Boards Association and in other leadership positions within the county organization; and

WHEREAS, Diane Holzberg made a significant contribution to the New Jersey School Boards Association, serving as delegate and alternate representative to the organization's Board of Directors, as a member of the NJSBA Legislative and Finance Committees and as a representative to the NJSBA Delegate Assembly; and

WHEREAS, she has contributed to the advancement of public school governance at the national level by taking part in the Federal Relations Network, a grassroots advocacy effort that addresses the needs of New Jersey public education before federal lawmakers; and

WHEREAS, Diane Holzberg has continued to focus on her professional development, earning the designation of Certified Board Member through NJSBA's Board Member Academy and receiving the NJSBA Golden Award for attendance at Continuing Education Programs as well as other recognition for continuing education; and

WHEREAS, In 2009, she received the Janet S. Lobsenz Award and, in 1995, was the recipient of the Archie F. Hay Award for Distinguished Service from the Bergen County School Boards Association; and

WHEREAS, Diane Holzberg has earned the highest honor that can be bestowed upon a board of education member in the state, being named the 2011 School Board Member of the Year by the New Jersey School Boards Association; now, therefore be it

RESOLVED, that the Demarest Board of Education acknowledges that, for nearly a quarter century, Diane Holzberg has embodied the face of local educational leadership, the spirit of public service, and sincere commitment to the advancement of public education; and be it further

RESOLVED, that the Demarest Board of Education commends Diane Holzberg for her contributions to the schoolchildren and the citizens of the Borough of Demarest, the County of Bergen, and the State of New Jersey; and be it further

RESOLVED, that the Demarest Board of Education congratulates Diane Holzberg for earning the 2011 New Jersey School Board Member of the Year Award; and be it further

RESOLVED, that a copy of this resolution be sent to Acting Commissioner of Education Christopher D. Cerf, Executive County Superintendent Robert Gilmartin, Demarest Mayor Raymond J. Cywinski, the Demarest Borough Council, state Senator Gerald Cardinale, Assembly Representatives Robert Schroeder and Charlotte Vandervalk, the New Jersey School Boards Association and the Bergen County School Boards Association.



Frank Chilson, Board Secretary



Michael Fox, Superintendent

V. Actions (Continued)E. Support Services –Fiscal Management

1. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to confirm the October 16th – 31st, 2011 payroll in the amount of \$311,306.80.
2. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to confirm the November 1st – 15th, 2011 payroll in the amount of \$323,738.74.
3. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the October 2011 bills in the amount of \$789,179.77.

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$789,179.77

C. Molina does hereby abstain as to his own payment for reimbursement of fingerprinting fees. His vote herein shall constitute a vote as to payment of all other bills.

4. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to direct the School Business Administrator/Board Secretary to appeal to the Bergen County Executive County Superintendent and the NJ Commissioner of Education for permission to transfer the Emergency Reserve Account, in the amount of \$203,556 to the 2011/12 Capital Budget, as per 6A:23A-14.4 (iv) for the emergency replacement of a boiler at the Demarest Middle School which was approved in the original 2011/2012 Capital Budget, as recommended by LAN Associates and the Chief School Administrator.

5. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to amend the budget for the 2011/2012 school year to increase the Federal Education Jobs Fund by a federal supplemental funding of \$530 from \$16,922 to \$17,452, as recommended by the Chief School Administrator.

6. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of October 31st, 2011, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

7. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of October 31st, 2011, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to acknowledge receipt of September 30th, 2011 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

V. ACTIONS (Continued)E. Support Services –Fiscal Management (Continued)

9. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to confirm the following transfers:

<u>From:</u>	<u>Account No.</u>		<u>Amount</u>
11-120-100-101-2-0000-05	Mathematics	\$	<u>26,000</u>
<u>To</u>	<u>Account No.</u>		<u>Amount</u>
11-000-230-331-0-0000-25	Board of Education	\$	10,000
11-000-230-610-0-6190-25	Board of Education		3,000
11-000-261-420-3-0000-28	Operations		8,000
11-000-310-290-0-0000-30	Food Services		2,000
11-000-291-242-0-0000-37	Employee Benefits		<u>3,000</u>
		\$	<u>26,000</u>

F. Other

1. It was moved by Molina, seconded by Galtieri and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, December 20, 2011 at 7:00 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

Mr. Chilson reported that the Demarest Middle School Roof Project is nearing completion. The Energy Efficiency and Conservation Block Grant installation in conjunction with the Borough of Demarest has been completed. We received new light fixture retrofits, switches and equipment valued at about \$70,000.

Each board member spoke about their attendance at the New Jersey School Boards annual conference. Individual reports are attached to the district vouchers.

VII. PUBLIC DISCUSSION

There was no public discussion this evening.

VIII. EXECUTIVE SESSION (CONTINUATION AS NEEDED)

There was none needed.

IX. ADJOURNMENT

- A. It was moved by Galtieri, seconded by Majeski and approved by unanimous voice vote to adjourn at 8:43 p.m.

Respectfully submitted,



Frank G. Chilson
School Business Administrator/Board Secretary