

DEMAREST BOARD OF EDUCATION

MINUTES - REGULAR MEETING

March 29, 2011

Following the Public Budget Hearing

I. OPENING

- A. The meeting was called to order at 8:00 p.m.
- B. Board President's Announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing three newspapers: The Record, The Press Journal and The Suburbanite.

- C. President Holzberg led the flag Salute.
- D. Roll Call: Galtieri, Geisenheimer, Majeski, Molina, Schwartzman, Woods, Holzberg were all present.
- E. It was move by Galtieri, seconded by Woods and approved by unanimous voice vote to accept the minutes of the:

Regular Meeting – February 15, 2011

- F. There was a review of correspondence.

II. BOARD PRESIDENT'S REPORT

President Holzberg thanked the Administration and Finance Committee for their hard work on the budget in these very difficult times.

III. SUPERINTENDENT'S REPORT

Mr. Fox stated that Demarest Middle School raised over \$2,000 for the tragedy in Japan. The Fairview Lake trip was postponed until next Monday – Wednesday, due to weather. Mr. Lombardy had over 100 attend the bullying presentation.

Mr. Kirkby reported that Luther Lee Emerson raised \$7,982 for Jump Rope for Heart, International Day was held on March 21st, 2011, highlighting Egypt. Special thanks to Mrs. Geller and the PTO for sponsoring such a great event. Thank you also the PTO for hosting the silent auction and night out on March 10th, 2011. Luther Lee Emerson School and County Road School will now be online for report cards beginning April 8th, 2011. This "go green" initiative has undergone a test run. Read Across America Week was highlighted by themes and a culminating hat parade.

IV. REVIEW OF AGENDA

- A. The Board members reviewed the items.
- B. Move to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion.
- D. Move to close the meeting to public discussion.

V. ACTIONS

A. Instruction – Staffing

1. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve the request of Joanne Werner for a paid maternity leave of absence from June 1st, 2011 through June 30th, 2011, and unpaid leave of absence from September 1st, 2011 through November 25th, 2011 (NJFLA/FMLA), as recommended by the Chief School Administrator.
2. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve the request of Kristen Erol for paid maternity leave of absence from June 1st, 2011 to June 30th, 2011 and unpaid leave of absence from September 1st, 2011 through November 25th, 2011 (NJFLA/FMLA), as recommended by the Chief School Administrator.
3. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to accept the notice of retirement from Mary Anne Lumley, 3rd Grade Teacher, effective June 30th, 2011, as recommended by the Chief School Administrator.
4. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to accept the notice of retirement from Nadine Ross, 2nd Grade Teacher, effective June 30th, 2011, as recommended by the Chief School Administrator.
5. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve the provisional employment of Krista M. Grinkin, as Social Worker at a per diem cost of \$269.46, effective April 25th, 2011, for the remainder of the 2010-2011 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98):

B. Instruction – Pupils/Programs

1. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve employment of Katelyn Bettega, Step 1, as an Instructional Aide (benefits waived) for Student ID#000210076, effective April 4th, 2011, as recommended by the Chief School Administrator.
2. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve the reimbursement of ABA Therapy Services for Student ID #230035 to receive five (5) hours weekly at a rate of \$35/hour and 2 hours per month for coordination, at a rate of \$75/hour, beginning January 2011, as recommended by the Child Study Team.
3. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve Natasha Videgain, a student at St. Thomas Aquinas College to Student Teach, effective September 2011 at Demarest Middle School, as recommended by the Chief School Administrator.
4. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following Demarest Middle School Track Meets for the 2010-2011 school year, as recommended by the Chief School Administrator.

5/25	NVDHS	(Closter, Demarest, Harrington Park, Northvale)
5/31	NVDHS	(Closter, Demarest, Haworth)
6/06	NVOTHS	(Demarest, Norwood, Old Tappan)

5. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following Out of District tuition rates for the 2011-2012 school year, as recommended by the Chief School Administrator.

Grade	K	\$14,612
Grades	1-5	14,856
Grades	6-8	14,643

V. ACTIONS (Continued)C. Support Services – Staffing

1. It was moved by Majeski, seconded by Schwartzman and approved by unanimous roll call vote to accept the resignation of John Gouvouniotis, (.5), DMS Custodian, effective March 17th, 2011, as recommended by the Chief School Administrator.
2. It was moved by Majeski, seconded by Schwartzman and approved by unanimous roll call vote to accept the resignation of Keith S. Bonnano, (1.), DMS Custodian, effective March 17th, 2011, as recommended by the Chief School Administrator.
3. It was moved by Majeski, seconded by Schwartzman and approved by unanimous roll call vote to appoint Hrant Mekhsian, Step 1, (1.), as Custodian/Bus Driver at DMS, effective April 1st, 2011, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98):
4. It was moved by Majeski, seconded by Schwartzman and approved by unanimous roll call vote to appoint Bretton Lambert, Step 1, (.5), as Custodian at Demarest Middle School, effective April 1st, 2011, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98):
5. It was moved by Majeski, seconded by Schwartzman and approved by unanimous roll call vote to appoint Fitni Redzeqi, Step 1, (1.), as Custodian at Demarest Middle School, effective April 1st, 2011, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98):

D. Support Services – Board of Education

1. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve Michael Fox, to attend HIB Prevention, Intervention, Laws & Strategies on June 1st, 2011, at no cost, plus statutory mileage reimbursement, as recommended by the Chief School Administrator.
2. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve Michael Fox, Christopher Kirkby and Robert Lombardy, to attend "Legal One Priority One", on June 28th and June 29th, 2011, at a cost of \$230/each plus statutory mileage reimbursement, as recommended by the Chief School Administrator.
3. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve Michelle Terzini-Hollar, School Psychologist, to attend workshop on "Wisdom of Anger", at a cost of \$295, plus statutory mileage reimbursement, on April 2nd and April 3rd, 2011, as recommended by the Chief School Administrator.
4. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve Marianne Bolduc, to attend the Mandatory NJ Food Manager's Certification Program at a cost of \$225, plus statutory mileage reimbursement, as recommended by the Chief School Administrator.
5. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve Jonathon Regan to participate at state level of the National Geographic Bee on April 1st, 2011 at Rowan University, at no cost, plus statutory mileage reimbursement, as recommended by the Chief School Administrator.
6. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to amend the Demarest Summer Recreation Program use of Luther Lee Emerson Cafeteria/Gym on June 24th through August 5th, 2011, at 8:30 a.m. - 1:30 p.m., as recommended by the Chief School Administrator.

V. ACTIONS (Continued)D. Support Services – Board of Education (Continued)

7. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve LAN Associates to prepare bid specifications for boiler replacement at Demarest Middle School at a cost \$10,300, with construction administration supervision, not to exceed \$8,000. This contract is awarded without competitive bidding as a "Professional Service" by a firm authorized to perform such services, under the provision of the Public School Contracts Law, as recommended by the Chief School Administrator.

8. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve LAN Associates, to prepare bid specifications for partial roof replacement at Demarest Middle School at a cost not to exceed \$11,640, with construction administration supervision, not to exceed \$8,000. This contract is awarded without competitive bidding as a "Professional Service" by a firm authorized to perform such services, under the provision of the Public School Contracts Law, as recommended by the Chief School Administrator.

9. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to authorize the Board Secretary advertise for Public Bids for the Demarest Middle School Boiler Replacement and the Demarest Middle School Partial Roof Replacement as required, as recommended by the Chief School Administrator.

10. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve participation in Energy Efficiency and Conservation Block Grant with Demarest Borough, as recommended by the Chief School Administrator.

11. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve the 2011/2012 Professional Development Plan and submit to the County Superintendent of Schools, as recommended by the Chief School Administrator.

12. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to accept a donation of 42 inch plasma television for Luther Lee Emerson School from Gad Yahalomi, a parent of students from County Road School and Luther Lee Emerson School, as recommended by the Chief School Administrator.

13. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to accept the following PTO gifts that have been approved from the PTO, as recommended by the Chief School Administrator.

New Stereo system and channel mixer for Luther Lee Emerson School and for portable use
New area rug for the entryway at Luther Lee Emerson School
New area rug for the entryway at County Road School

E. Support Services – Fiscal Management

1. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to approve that the Board of Education of Demarest hereby adopts the following budget for the 2011-2012 school year, as recommended by the Chief School Administrator.

ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment: 659

<u>Expenditures</u>		<u>Revenue</u>	
General Current Expense	\$12,442,484	Budgeted Fund Balance	\$ 1,040,948
Capital Outlay	415,209	Local Tax Levy	11,534,796
Special Revenue Fund	137,216	Misc Revenue	120,021
Repayment of Debt	617,875	Tuition	20,000
		State Aid	123,613
		Debt Service	617,875
		Federal Aid	155,532
Total Expenditures	\$13,612,785	Total Revenue	\$ 13,612,785

As per N.J.A.C 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2011-2012 tentative budget includes a maximum travel appropriation of \$37,350.

The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

2. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to confirm the February 16th – 28th, 2011 payroll in the amount of \$328,930.59.

3. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to confirm the March 1st – 15th, 2011 payroll in the amount of \$362,628.42.

4. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to approve the February 2011 bills in the amount of \$822,908.67 as follows:

<u>Subtotal Per Fund:</u>	<u>Amount:</u>
10 General Current Expense Funds	\$ 344,644.80
20 Special Revenue Funds	1,831.37
40 Debt Service Funds	476,432.50
Total	\$ 822,908.67

5. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to adopt the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of February 28, 2011, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

6. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to adopt the following resolution:

F. Support Services – Fiscal Management (Continued)Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of February 28, 2011, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of N.J.A.C 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to acknowledge receipt of the January 31, 2011 Report of the Board Secretary, A-148, and Report of the Treasurer, A-149.

F. Other

1. It was moved by Galtieri, seconded by Majeski and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED, that the Demarest Board of Education will convene in closed session immediately following the Committee of the Whole Meeting/Regular Meeting on April 27, 2011 to discuss negotiations, personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

Mrs. Majeski commented on the DPAC back to School Nutrition program.

R. Schwartzman reported on his attendance at a NVRHS meeting where they discussed student resident verification services.

VII. PUBLIC DISCUSSION

A. There was no public discussion.

VIII. EXECUTIVE SESSION

A. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous voice vote to reenter the Executive Session to discuss personnel/legal matters/negotiations.

B. It was moved by Galtieri, seconded by Makeski and approved by unanimous voice vote to close the Executive Session and reenter the public session.

IX. ADJOURNMENT

A. It was moved by Galtieri, seconded by Majeski and approved by unanimous voice vote to adjourn at 9:44 P.M.

Respectfully submitted,



Frank G. Chilson
School Business Administrator
Board Secretary

FGC:mb

Administrative Offices

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