

DEMAREST BOARD OF EDUCATION

REGULAR MEETING AGENDA

Luther Lee Emerson School - Gymnasium
March 16, 2021
6:30 P.M.

I. OPENING

- A. Meeting called to order.
- B. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.
Absent:
Also present: Mr. Fox, Superintendent and Ms. Kelly, Business Administrator/ Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:
- B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

A. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.

Absent:

Also present: Mr. Fox, Superintendent and Ms. Kelly, Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

- February 9, 2021 COW and Regular Meeting Minutes
- February 9, 2021 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports
- Road to Recovery, Phase II

XII. REVIEW OF AGENDA

A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
- B. Public comment.
- C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of Nicole Hayden, leave replacement for Alexandra O'Hara third grade teacher Luther Lee Emerson School, BA, Step 1, per diem, effective March 17, 2021 to the remainder of the school year, PCR-2030-050-200-00001, account-11-120-100-101-050-00-00 as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

2. Move to approve the following mentor/mentee, for the remainder of the 2020/2021 school year, as recommended by the Chief School Administrator:

Mentor	Mentee
Katelyn Hubener	Nicole Hayden

3. Move to accept the resignation of Shannon Ruck, fourth grade teacher, Luther Lee Emerson School, effective March 10, 2021, fourth grade teacher, BA, Step 2, PCR 2040-050-200-00003, budget code 11-120-100-101-050-00-00, as recommended by the Chief School Administrator.

4. Move to modify and approve paid sick leave for Gabriela Bajdechi, math teacher at Demarest Middle School account 11-120-100-101-040-00-05, PCR 2050-040-200-00003 from January 4, 2021 to March 30, 2021, unpaid FMLA from March 31, 2021 to June 23, 2021 with a return to work date of September 2021, as recommended by the Chief School Administrator.

*Modified from January 19, 2021

B. Instruction – Pupils/Programs

C. Support Services – Staffing

1. Move to approve Hrant Mekhesian, custodian, to receive a Longevity Stipend in the amount of \$1,000.00 prorated, effective April 1, 2021 for the 2020/2021 school year, as recommended by the Chief School Administrator.
2. Move to approve Fitni Redzeqi, custodian, to receive a Longevity Stipend in the amount of \$1,000.00 prorated, effective April 1, 2021 for the 2020/2021 school year, as recommended by the Chief School Administrator.
3. Move to approve the following for the remainder of the 2021/2022 school year, as recommended by the Chief School Administrator:

School/position	Name	Step	Account Code
CRS			
Classroom Aide PK	Isora Abreu	5	11-190-100-106-030-00-44
1:1 Aide	Zoe Weinsteinger (SID 6910327941)	2	11-000-217-106-030-00-18

D. Support Services – Board of Education

1. Move to approve the following requests for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
Vikings Soccer	Monday – Thursday 4:00 PM – 8:00 PM March 22nd – June 18th	Luther Lee Emerson field
	Monday and Wednesday 5:00 PM – 8:00 PM March 22nd – June 18th	Demarest Middle School field
SJ Enrichment	Tuesday and Thursday 4:00 PM – 6:00 PM April 6 th – May 27 th	Demarest Middle School field

	Tuesday and Thursday 5:30 PM – 7:30 PM June 15 th – August 5 th	Demarest Middle School field
	Tuesday and Thursday 4:00 PM – 6:00 PM September 7 th – October 28 th	Demarest Middle School field

2. Move to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator.

Name/Title	Event	Registration Fee
Ellen Ricciutti/ Speech Therapist	Strengthen Your Speech Bureau of Education & Research Recorded Seminar	\$279.00

3. Move to approve Change Order # 3 for Addition and Renovations at County Road School. NJDOE-#1070-030-21-1000, to EI Associates, in the amount of \$4,800.00 for additional professional services, as recommended by the Chief School Administrator.

4. Move to approve the update to the Long Range Facility Plan as submitted by EI Associates and recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to confirm the February 12, 2021 payroll in the amount of \$426,130.58, as recommended by the Chief School Administrator.

2. Move to confirm February 26, 2021 payroll in the amount of \$421,470.58, as recommended by the Chief School Administrator.

3. Move to approve the February 2021 in office checks in the amount of \$828,197.08 and March 16, 2021 budget checks in the amount of \$148,525.12, as recommended by the Chief School Administrator, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 374,834.68
12 Capital Outlay	\$ 41,750.69
20 Special Revenue	\$ 6,186.83
40 Debt Service	<u>\$ 553,950.00</u>
Total Bills:	\$ 976,722.20

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly certify that as of last day of February 2021, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1, as recommended by the Chief School Administrator.

5. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as February 28, 2021, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the February 2021 Report of the Board Secretary, A148 and Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

7. Move to confirm the following budget transfers for February 2021, as recommended by the Chief School Administrator:

To:	Account	Amount
11-000-222-177	Salary Technology Coordinator	\$56,670
11-000-310-110	Other Salaries Food Service	3,000
11-204-100-106	LLD Aides Salaries	14,270
11-190-100-340	Purchased Technical Services	<u>6,700</u>
		\$80,640

From:	Account	Amount
11-190-100-106	Other Salaries for Instruction	\$56,670
11-000-270-503	Transportation Aid in lieu	3,000
11-213-100-106	Resource Room Aides Salaries	14,270
11-000-100-566	Tuition to PSD within State	<u>6,700</u>
		\$80,640

8. Move to approve the following resolutions, as recommended by the Chief School Administrator:
Acceptance of Grant Funds

Move to accept the **CRRSA Act-ESSER II** Grant Funds in the amount of **\$176,289** and to approve the revenue and appropriation budget lines, as recommended by the Chief School Administrator:

Revenue 20-4534-000
Appropriations 20-483-XXX-XXX

Move to accept the **CRRSA Act-Learning Acceleration** Grant Funds in the amount of **\$25,000** and to approve the revenue and appropriation budget lines, as recommended by the Chief School Administrator:

Revenue 20-4535-000
Appropriations 20-484-XXX-XXX

Move to accept the **CRRSA Act-Mental Health and Support Services** Grant Funds in the amount of **\$45,000** and to approve the revenue and appropriation budget lines, as recommended by the Chief School Administrator:

Revenue 20-4536-000
Appropriations 20-485-XXX-XXX

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday April 20, 2021 and April 27, 2021 at 6:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.