

DEMAREST BOARD OF EDUCATION

COW AND REGULAR SESSION MEETING AGENDA

Demarest Board of Education
568 Piermont Road, Demarest, New Jersey
June 16, 2020
6:30 P.M.

Due to COVID-19, this meeting is being held remotely. For public comments please use this [link](#) to join.

I. OPENING

- A. Meeting called to order.
- B. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.
Absent:
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/ Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:

- 1. Legal Matters
 - a) Jimenez
 - b) Student residency
 - c) Special education
 - d) Out of district tuition
 - e) CTA
- 2. Superintendent evaluation

- B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.

Absent:

Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

- May 12, 2020 COW and Regular Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

- Buildings and Grounds
- Curriculum

XI. OTHER REPORTS/PRESENTATIONS

XII. REVIEW OF AGENDA

- A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
- B. Public comment.
- C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve Sara Chabora, leave replacement for Shannon Ruck, fourth grade teacher, BA, Step 2, PCR 2040-050-200-00003, budget code 11-120-100-101-050-00-00, for the 2020/2021 school year, as recommended by the Chief School Administrator.

2. Move to rescind appointment of the following non-tenure teachers for the 2020/2021 school year as recommended by the Chief School Administrator:

Dounia Jaafar	MA, step 4 (.6)	Non-tenure	2190-000-200-00001	11-000-219-104-000-00-31
Rebecca Lew	MA, step 12 (.4)	Non-tenure	2190-040-200-00002	11-000-219-104-000-00-31

3. Move to appoint Liz Galow and Norma Wolfe as substitute nurses, for the 2020/2021 school year, as recommended by the Chief School Administrator.
4. Move to approve the provisional employment of Alyssa Baldi, County Road School and Luther Lee Emerson School resource room teacher, MA, step 1, PCR 2210-050-200-00003 and 2210-030-200-00003 and budget code 11-213-100-101-050-00-15 and 11-213-100-101-030-00-15, for the 2020/2021 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

B. Instruction – Pupils/Programs

1. Move to approve that the Board must report annually at a public meeting exactly what types of permitted pupil records have been authorized in the Demarest School District as noted in Policy #8330, as recommended by the Chief School Administrator.
2. Move to approve the following District tuition rates for non-resident students for the 2020/2021 school year, as recommended by the Chief School Administrator:

Grade Level	Annual Tuition Rate
Pre-K/Kindergarten	\$19,071.00
1 st – 5 th	\$20,831.00
6 th – 8 th	\$20,497.00
Language Learning Disabled	\$28,300.00

3. Move to approve Demarest School District’s related service fees as follows, for the 2020/2021 school year, as recommended by the Chief School Administrator:

Service	Fee
30 minute individual	\$60.00
30 minute small group	\$30.00
3:1 consult (30 minute min.)	\$30.00
30 minutes Multi-Sensory Reading	\$60.00
45 minutes Multi-Sensory Reading	\$90.00
30 minutes Counseling individual	\$60.00
30 minutes counseling small group	\$30.00
3:1 consultation	\$30.00

4. Move to approve non-domiciled tuition agreement with Harrington Park Board of Education for student 7742175049 to attend the grade LLD program in Demarest Middle School for the 2020/2021 school year at an annual rate of \$28,300.00 plus the cost of related services, as recommended by the Chief School Administrator.

5. Move to approve Speech, Occupational and Physical Therapy related services through Northern Valley Region III, at a rate of \$65.00 per session. ABA Therapy at a rate of \$40.00 per hour and evaluations at \$350.00 each, for the 2020/2021 school year, as recommended by the Chief School Administrator.
6. Move to approve the following out of district placement and tuition, associated related services, transportation and cost of 1:1 aide as applicable, for the 2020/2021 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1: 1 Aide	Transportation	Term
9343502284	Valley Program	\$78,049.00	No	Yes	7/1-6/30
3640489432	Valley Program	\$78,049.00	Yes	Yes	7/1-6/30
8102817393	Valley Program	\$78,049.00	Yes (9/2)	Yes	7/1-6/30
8491500919	Valley Program	\$78,049.00	No	No	7/1-6/30
9505548156	Valley Program	\$78,049.00	Yes (9/2)	No	7/1-6/30
7066702672	Valley Program	\$78,049.00	Yes	Yes (with aide)	7/1-6/30
7500508177	TIP Program	\$47,859.00	No	Yes	7/1-6/30
2345727744	Deron School	\$72,651.60	No	Yes	7/1-6/25

7. Move to approve the Demarest Summer Enrichment Program, as recommended by the Chief School Administrator.
8. Move to approve the following DEA staff members at an hourly rate of \$60.00 for the Demarest Summer Enrichment Program, as recommended by the Chief School Administrator:

Staff
Christie Choman
Wendy Fine
Julia Lefer
Dana Bach-Lindbloom
Nancy Milczek
Hyewon Mohanram
Alyssa Plescia
Jennifer Ripston
Stephanie Zuidervliet

9. Move to approve acceptance of Harrington Park student 7742175049 to attend The Demarest Summer Enrichment Program at a per diem rate of \$157.22, as recommended by the Chief School Administrator.
10. Move to refund district parents/guardians from the Student Activity Account, for field trips that were canceled due to COVID-19, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. Move to re-appoint Noreen Bouye, Step 9, as a Teachers' Assistant at Luther Lee Emerson School for the 2020/2021 school year (not to exceed 25 hours weekly), as recommended by the Chief School Administrator.

2. Move to re-appoint Patricia Hefter, Step 5, as a Teachers' Assistant at County Road School for the 2020/2021 school year (not to exceed 25 hours weekly), as recommended by the Chief School Administrator.
3. Move to approve Patricia Hefter as the substitute teacher caller at the rate of \$5,000 for the 2020/2021 school year, as recommended by the Chief School Administrator.
4. Move to approve Jonathon Regan as Anti-Bullying Coordinator at the rate of \$10,000 for the 2020/2021 school year, as recommended by the Chief School Administrator.
5. Move to approve Jeanne Torre as the Realtime Student Data System Coordinator at the rate of \$4,000.00 for the 2020/2021 school year, as recommended by the Chief School Administrator.
6. Move to re-appoint Marilyn Stankiewicz as the District Lunch Program Coordinator/Food Service Manager for the 2020/2021 school year at an hourly rate of \$36.00, not to exceed 29 hours per week, as recommended by the Chief School Administrator.
7. Move to re-appoint Nancy Niemira, as substitute lunch aides for the 2020/2021 school year, as recommended by the Chief School Administrator.
8. Move to re-appoint the following substitute secretaries for the 2020/2021 school year, as recommended by the Chief School Administrator:

MaryAnn Lucia
Myriam Goldfeld
Nancy Niemira

9. Move to approve the following substitute rates, for the 2020/2021 school year as recommended by the Chief School Administrator:

Position	Rate
Custodian	\$15.00/hour
Secretary	\$16.56/hour
Lunch aide	Step 7
Teacher	\$90.00/day
Nurse	\$200.00/day

10. Move to approve staff members of the Child Study Team to complete speech evaluations as needed during the months of July and August at \$450 per evaluation, as recommended by the Chief School Administrator.
11. Move to approve Victoria Zimmerman to update district computers during the summer months not to exceed 75 hours at her per diem rate, as recommended by the Chief School Administrator.
12. Move to approve contract for Thomas J. Perez, Board Secretary/School Business Administrator for the Demarest Board of Education, PCR 10000001000001, budget code 110002511040000027, for the 2020/2021 school year, as approved by the Executive County Superintendent, as recommended by the Chief School Administrator.
13. Move to approve the Memorandum of Agreement with Jon Regan, Principal of Demarest Middle School, PCR 101004010000001, budget code 110002401030400035, for the 2020/2021 school year, as recommended by the Chief School Administrator.

14. Move to approve the Memorandum of Agreement with Frank Mazzini, Elementary School Principal, PCR 101005010000001, budget codes 110002401030300035 and 110002401030500035, for the 2020/2021 school year, as recommended by the Chief School Administrator.
15. Move to approve the Memorandum of Agreement with Kelly Stevens, Supervisor of Curriculum, Instruction and Assessment, PCR 105004010000001, budget code 110002211040000041, for the 2020/2021 school year, as recommended by the Chief School Administrator.
16. Move to approve the Memorandum of Agreement with Michelle Terzini-Hollar, Child Study Team Supervisor/Psychologist PCR 105000010000002, budget code 110002191040000031, for the 2020/2021 school year, as recommended by the Chief School Administrator.
17. Move to approve the Memorandum of Agreement with Resat Cazimoski, Building and Grounds Supervisor, PCR 610004060000001, budget code 110002611100000028, for the 2020/2021 school year, as recommended by the Chief School Administrator.
18. Move to approve the Memorandum of Agreement with Debra Rinaldi, Executive Secretary to the Superintendent, PCR 303000030000001, budget codes 110002301050000026 and 118003301050000039, for the 2020/2021 school year, as recommended by the Chief School Administrator.
19. Move to approve the Memorandum of Agreement with Gina Peter, Payroll/ Benefits Bookkeeper, PCR 400000030000001, budget codes 110002511050000027 and 110002111050000034, for the 2020/2021 school year, as recommended by the Chief School Administrator.
20. Move to approve the Memorandum of Agreement with Lisa Carson, Assistant to the Business Administrator/Accounts Payable, PCR 100500010000001, budget codes 110002511050000027 and 110002611050000028, for the 2020/2021 school year, as recommended by the Chief School Administrator.
21. Move to adopt the following resolution to acknowledge the service of Geraldine Petersen, as recommended by the Chief School Administrator:

WHEREAS, Geraldine Petersen dedicated her time and services to the children of Demarest and the Demarest Board of Education, and
WHEREAS, her dedication served as a model of service to the community,
NOW, THEREFORE BE IT RESOLVED, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Geraldine Petersen in recognition of her 41 years of dedicated service to the Demarest Board of Education.

22. Move to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

Staff Member	Years of Service
Allison Feifer	15
Michael Fox	15
Janna Geller	15
Sunny Lew	15
Karleen McDermott	15
Jon Regan	15
Eddie Rosero-Villacres	15

Michelle Greenberg	20
Sally Marsich	20
Joann Martin	20
Gina Peter	20
Marilyn Stankiewicz	20
Kelly Stevens	20
Lauren Licameli	25
Gina Long	25
Rochelle Weiss	35

23. Move to approve additional hours for staff members of the Child Study Team during the months of July and August not to exceed 40 days collectively, as recommended by the Chief School Administrator.
24. Move to approve Heather Picinich, school social worker, PCR 2210-040-200-00001 and budget code 11-000-219-104-000-0031, unpaid concurrent NJFLA/FMLA from August 31, 2020 to November 20, 2020, and unpaid extended child care leave November 21 2020 to June 22, 2021, returning to work for 2021/2022 school year, as recommended by the Chief School Administrator.
25. Move to approve the provisional employment of Jacqueline Venuti, leave replacement for Heather Picinich, school social worker, MA, step 1, PCR 2210-040-200-00001 and budget code 11-000-219-104-000-0031, for the 2020/2021 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

D. Support Services – Board of Education

1. Move to approve the following resolution, as recommended by the Chief School Administrator:
Resolution AUTHORIZING A SETTLEMENT AGREEMENT WITH Samantha Joe Jimenez, f/k/a Samantha Jo Russo

WHEREAS, the Demarest Board of Education (“Board”) desires to enter into a settlement agreement (the “Agreement”) with Samantha Jo Jimenez, f/k/a Samantha Jo Russo (“Ms. Jimenez”) to avoid further litigation expenses in connection with outstanding issues pertaining to Ms. Jimenez’s notice to commence a lawsuit against the Board (the “Litigation”); and

WHEREAS, the Board Attorney has recommended that the Board execute the Agreement; and
WHEREAS, the Board believes that entering into this Agreement is in the Board’s best interests.

NOW, THEREFORE, BE IT RESOLVED by the Demarest Board of Education that it is authorized to execute the Settlement Agreement, General Release and Waiver to resolve any outstanding issues with respect to the Litigation.

2. Move to approve the agreement between the Demarest Education Association and the Demarest Board of Education, for the 2020/2021, 2021/2022, and 2022/2023 school years, as recommended by the Chief School Administrator.
3. Move to approve the agreement between the secretarial agreement and the Demarest Board of Education for the years 2020/2021, 2021/2022 and 2022/2023.
4. Move to approve the agreement between the custodians/maintenance and the Demarest Board of Education for the years 2020/2021, 2021/2022 and 2022/2023.

5. Move to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Michelle Terzini-Hollar Child Study Team Supervisor	The Leaders Circle Draper, UT (virtual) Aug 4th-6th 9:00-5:00	\$2,000.00

6. Move to approve the following request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
Demarest Borough Voting	July 7, 2020 November 3, 2020	CRS gym

7. Move to approve a shared service agreement with the Northern Valley Regional High School (NVRHS) for Kelly Stevens, the Supervisor of Curriculum, Instruction and Assessment, at (.6) in Demarest and (.4) in NVRHS for the 2020/2021 school year, as recommended by the Chief School Administrator.
8. Move to approve the District Statement of Assurance (SOA) Security Drill Report (as on file in the Superintendent's Office) for the 2019/2020 school year and submit it to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.
9. Move to approve the District Lead Testing Program Statement of Assurance (SOA) for the 2019/2020 school year and submit it to the New Jersey Department of Education, as recommended by the Chief School Administrator.
10. Move to approve the District Travel Mileage Reimbursement to \$0.35 per mile as per the N.J. Circular 20-02-OMB, as recommended by the Chief School Administrator.
11. Move to approve facsimile signatures for all school district warrants for the following, for the 2020/2021 school year, as recommended by the Chief School Administrator:

President or Vice President
Board Secretary
Treasurer of School Monies

12. Move to approve the Treasurer of School Monies facsimile signature be designated to for all payroll checks, for the 2020/2021 school year, as recommended by the Chief School Administrator.
13. Move to approve Philip Nisonoff as Treasurer of School Monies for the 2020/2021 school year, as recommended by the Chief School Administrator.
14. Move to authorize the Board Secretary/School Business Administrator pay bills between Board Meetings, for the 2020/2021 school year, as recommended by the Chief School Administrator.
15. Move to authorize the Board Secretary/School Business Administrator to transfer funds between Board Meetings, for the 2020/2021 school year, as recommended by the Chief School Administrator.
16. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, Thomas J. Perez possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A. 5:34-5 et seq., and

WHEREAS, 18A:18A-2 provides that a "Purchasing Agent" for a school district means the Secretary, Business Administrator or the Business Manager of the Board of Education duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the Purchasing Agent without advertising for bids when so authorized by board resolution, and

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

NOW THEREFORE, BE IT RESOLVED, that the Demarest Board of Education pursuant to the statutes cited above hereby appoints the Board Secretary/Business Administrator as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Demarest Board of Education,

AND BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is hereby authorized to award contracts on behalf of the Demarest Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$6,600) without soliciting competitive quotations,

AND BE IT FURTHER RESOLVED, that Thomas J. Perez is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but less than the bid threshold of \$44,000 as recommended by the Chief School Administrator.

17. Move to establish petty cash funds for the 2020/2021 school year in accordance with NJSA: 18A:10-5 as follows, as recommended by the Chief School Administrator.

County Road School-Principal	\$ 200.00
Luther Lee Emerson School-Principal	200.00
Demarest Middle School-Principal	200.00
Business Administrator's Office	200.00
Superintendent's Office	<u>200.00</u>
Total	\$ 1,000.00

18. Move to approve the adoption of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the district's recordkeeping, for the 2020/2021 school year, as recommended by the Chief School Administrator.
19. Move to appoint the Board Secretary/School Business Administrator as the Custodian of Records for the 2020/2021 school year, as recommended by the Chief School Administrator.
20. Move to appoint Debra Ginetto of Burton Agency as Insurance Broker of Record for the 2020/2021 school year, as recommended by the Chief School Administrator.
21. Move to approve updated purchasing manual, as recommended by the Chief School Administrator.
22. Move to approve the following firms to offer tax shelter annuity programs to district employees, for the 2020/2021 school year, as recommended by the Chief School Administrator.

AXA Equitable

Security Benefit/ABMM Financial
The Faller Company/Great West/Lincoln Investments
Supplemental Annuity Collective Trust (NJSACT)

23. Move to accept and authorize the submission of the 2020/2021 IDEA Basic and IDEA Preschool Grants, as recommended by the Chief School Administrator:

Account Number	Description	Amount
20-251-100-562-000-00-36	Tuition - IDEA Basic	\$159,454
20-252-100-610-000-00-36	Tuition – IDEA Preschool	\$ 10,644
	TOTAL APPROPRIATION	\$170,098
20-4421-000	IDEA Basic	\$159,454
20-4423-000	IDEA Preschool	\$ 10,644
	TOTAL REVENUE	\$170,098

24. Move to approve acceptance of the following Fiscal Year 2021 ESEA Consolidated Formula Subgrant Allocations; Title IIA, Title III and Title IV, as recommended by the Chief School Administrator:

	Title IIA	Title III	Title IV
Demarest	\$ 5,495	\$ 1,586	\$ 5,566
Holy Angels	\$ 4,378	\$ 0	\$ 4,434
Total	\$ 9,873	\$ 1,586	\$ 10,000

25. Move to approve that the Demarest Board of Education resolves to refuse the ESEA Title I Part A funds allocated for the 2021 ESEA Fiscal Year grant, as recommended by the Chief School Administrator.

26. Move to revise the 2020/2021 budgeted ESEA revenues as follows, as recommended by the Chief School Administrator:

Title III	20-4491-240	\$ 1,586
Title IV	20-4471-281	\$ 5,566

27. Move to revise the 2020/2021 appropriations as follows, as recommended by the Chief School Administrator:

Title III	20-241-100-610	\$ 1,554
	20-241-200-500	\$ 32
Total		\$ 1,586
Title IV	20-281-100-610	\$ 5,455
	20-281-200-500	\$ 111
Total		\$ 5,566

28. Move to approve the following resolution, as recommended by the Chief School Administrator:

Title IIA, III, III-Immigrant, and IV-Part A Consortium Memorandum of Agreement between the Northern Valley Regional High School Board of Education, as Lead Applicant, And Demarest School District Consortium Members School Year 2020/2021: Closter, Demarest, Harrington Park, Haworth, Northvale, Norwood, Old Tappan, Northern Valley Regional High School.

In order to gain the full advantages of the ESEA Grant, the Northern Valley Schools have formed a consortium for Title IIA, III, III- Immigrant, and IV-Part A. The Demarest School District (in

conjunction with all other Northern Valley Regional School Districts) agrees to be a part of this consortium. The filing, writing and collection of resources will be handled through the Northern Valley Curriculum Center, under the administration of the Northern Valley Regional High School, which has been designated as the acting fiscal agent and lead education agency ("LEA") for the consortium.

As the LEA, the fiscal responsibilities of the Northern Valley Regional High School District include:

1. Overseeing and undertaking all fiscal transactions of the consortium, including but not limited to, requisitions, purchases and payments of ESEA grant funds;
2. Maintaining records of all financial transactions carried out on behalf of the consortium;
3. Ensuring that funds are shared and spent to carry out goals in the application that benefit all consortium members equally;
4. Submitting necessary budget amendments; and
5. Maintaining the written agreement(s) regarding consortium members' participation. To meet the accountability provisions of Titles II, III and IV of the ESEA, the consortium will abide by the ESEA, governing regulations, the Title II, III, III Immigrant and IV Part A NJDOE and ESEA application, and all related United States Department of Education and New Jersey Department of Education agency guidance. Additionally, and regarding the accountability provisions of Title III, all English language Learners (ELLs) will be assessed with the ACCESS for ELLs test. The consortium will respond as as an individual LEA when the consortium fails to meet the objectives for making progress in learning English or attaining English proficiency based on time in the language assistance program. The consortium will efficiently use ESEA funds to meet the identified needs of the consortium members and to carry out the purposes of the ESEA, as set forth in the consortium's 2020/2021 Title II, III, III Immigrant and IV Part A NJDOE and ESEA grant application. Title I grant money received by any of the consortium members will be the responsibility of the respective consortium member(s) and is not subject of this Memorandum of Agreement.

29. Move to appoint Resat Cazimoski, Buildings and Grounds Coordinator as Indoor Air Quality Designee, for the 2020/2021 school year, as recommended by the Chief School Administrator.
30. Move to appoint Resat Cazimoski, Buildings and Grounds Coordinator as Integrated Pest Management Coordinator/IPM Designee, for the 2020/2021 school year, as recommended by the Chief School Administrator.
31. Move to appoint Resat Cazimoski, as Chemical Hygiene Officer for the 2020/2021 school year, as recommended by the Chief School Administrator.
32. Move to appoint Sherri Rinckhoff and Danielle DuBois Spence, Guidance Counselors, as 504 Committee Coordinators for the 2020/2021 school year, as recommended by the Chief School Administrator.
33. Move to appoint Dr. Terzini-Hollar as McKinney – Vento Homeless Education Liaison for the 2020/2021 school year, as recommended by the Chief School Administrator.
34. Move to approve Sherri Rinckhoff as District Educational Stability Liaison for the 2020/2021 school year, as recommended by the Chief School Administrator.
35. Move to appoint Danielle Dubois Spence K-4 Anti-Bullying Specialist and Sherri Rinckhoff, Gr 5-8 Anti-Bullying Specialist for the 2020/2021 school year, as recommended by the Chief School Administrator.
36. Move to appoint Karleen McDermott, RN as Substance Awareness Coordinator for the 2020/2021 school year, as recommended by the Chief School Administrator.

37. Move to approve Dr. Terzini-Hollar as ESSA Coordinator for the 2020/2021 school year, as recommended by the Chief School Administrator.
38. Move to approve Frank Mazzini as District School Safety Specialist for the 2020/2021 school year, as recommended by the Chief School Administrator.
39. Move to appoint Frank Mazzini, as Affirmative Action Officer for the 2020/2021 school year, as recommended by the Chief School Administrator.
40. Move to authorize the submission of waiver N.J.A.C. 6A:32-4.1 allowing Frank Mazzini to serve as Principal for the County Road and Luther Lee Emerson Schools for the 2020/2021 school year, as recommended by the Chief School Administrator.
41. Move to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in each Pre-K and Kindergarten classrooms A, B, C, E, F and H, at County Road School for the 2020/2021 school year, as recommended by the Chief School Administrator.
42. Move to approve the following submission of documentation to the New Jersey Department of Education for the dual use of the Room I/Tech Lab at County Road School for BSI and Special Education Language Arts and Math Replacement Classes for the 2020/2021 school year, as recommended by the Chief School Administrator.
43. Move to approve the following submission of documentation to the New Jersey Department of Education for the dual use of the media center at Luther Lee Emerson School for the BSI and ESL instruction for the 2020/2021 school year, as recommended by the Chief School Administrator.
44. Move to approve collection and maintenance of Student Records according to 6A:32-7.3., for the 2020/2021 school year, as recommended by the Chief School Administrator.
45. Move to approve the following vendors for evaluations for the 2020/2021 school year, as recommended by the Chief School Administrator:

Dr, Leslie Nagy (emergency)	Psychiatric
Dr. Alexander Storch	Psychiatric
West Bergen Mental Health Care Center for Children and Youth (Only MD) Access Center for emergency clearance	Psychiatric
Bergen Regional Medical Center (emergency)	Psychiatric
The Kahane Center	Psychiatric
Nancy Kaplan Tancer	Psychiatric
Dr. Dongsoo Kim	Bi-lingual Psychologist
Dr. Hugh Bases	Neurodevelopmental
Dr. Jamie Lee	Bi-lingual Psychological and learning

Dr. Katlyne Lubin	Neurodevelopmental
Dr. Batul Ladak	Neurodevelopmental
Dr. Santiago	Neurodevelopmental
Integrated Speech	Speech
Learning Tree Bilingual	Bi-lingual Speech
PNW BOCES	Bi-lingual Speech Bi-lingual Psycho-educational
Speech & Hearing Associates	AAC Evaluation

46. Move to approve Valley Medical Group to provide alcohol and drug testing services for the 2020/2021 school year, as recommended by the Chief School Administrator.
47. Move to appoint Enviro Vision Consultants, Inc. to act as our Designated Person for Asbestos, Hazard Emergency Response Act and Right to Know, for the 2020/2021 school year, as recommended by the Chief School Administrator.
48. Move to approve that the Demarest Parent Teacher Organization be afforded Additional Insured status with respect to Liability coverage under the Demarest Board of Education insurance program which includes the officers and members of the organization, however, each only with respect to their liability for authorized activities or activities they perform on behalf of and authorized by the school.
49. **BE IT RESOLVED** to approve the following resolution:

APPROVAL OF LEGAL DEPOSITORIES – BANK FOR DEPOSITS/WITHDRAWALS

BE IT RESOLVED that the Demarest Board of Education authorizes the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Demarest Board of Education designates Capital One Bank as the bank for deposits and withdrawals for the General Account, Payroll Account, Payroll Agency Account, Student Activities Account, Lunch Account, Laptop Account, FSA Account and Athletic Account.

BE IT FURTHER RESOLVED that the Demarest Board of Education approves the authorized signatures on the above accounts of designated administrators, as recommended by the Chief School Administrator.

50. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for bond counsel services for 2020/2021 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Wilentz, Goldman & Spitzer, P.A., be retained as bond counsel advisors for the 2020/2021 school year.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

51. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for special counsel for special education matters for 2020/2021 and **WHEREAS**, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Fogarty & Hara, Counselors at Law, be retained as Special Legal Counsel for Special Education matters for the 2020/2021 school year at a fee not to exceed \$175.00 per hour.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

52. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for legal services for 2020/2021 and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Cleary Giacobbe Alfieri Jacobs, LLC, be retained as legal counsel for the 2020/2021 school year at a fee not to exceed \$150.00 per hour.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

53. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for architectural services for 2020/2021 and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That EI Associates be retained as architectural management advisors for the 2020/2021 school year.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to provide architectural management services, as recommended by the Chief School Administrator.

54. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for professional medical services for 2020/2021 and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Michelle DeAntonio, M.D., be retained as the School Physician/Medical Inspector for the 2020/2021 school year at a cost of \$5,000.00.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is performed by an individual authorized to practice medicine, as recommended by the Chief School Administrator.

55. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for an audit of the accounts of the school district pursuant to Title 18A:23-8;

and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Nisivoccia & Company, LLP, be retained as School Auditor for the 2020/2021 school year to include preparation of the 2020/2021 audit at a fee not to exceed \$20,000.00, and

b) This appointment is made without competitive bidding as a Professional Service under the provisions of the Public School Contract Law because the service is to be performed by a firm authorized by law to practice auditing, as recommended by the Chief School Administrator.

56. Move to approve the second year of the lease purchase agreement with Apple Financial Services for upgrade to the one to one laptops for students in Grades 5-8 subject to the terms and conditions under the bid awarded by ESCNJ contract #MRESC18/19-67. Terms are a 4 year payout in the amount of \$112,175.00 per annum with a \$1.00 payout and the end of the term, as recommended by the Chief School Administrator.

57. Move to authorize the use of state contract 1NJCP with Atlantic Tomorrow, pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors and shall be from July 1, 2020 through June 30, 2021, as recommended by the Chief School Administrator.

58. Move to authorize the use of state contract 1NJCP with Verizon Wireless, pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors and shall be from July 1, 2020 through June 30, 2021, as recommended by the Chief School Administrator.

59. Move to authorize the use of state contract 1NJCP with Staples, pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors and shall be from July 1, 2020 through June 30, 2021, as recommended by the Chief School Administrator.

60. Move to approve participation in the ESCNJ Cooperative for the purchase of electricity for the 2020/2021 school year, as recommended by the Chief School Administrator.

61. Move to approve participation in the ESCNJ Cooperative for the purchase of natural gas for the 2020/2021 school year, as recommended by the Chief School Administrator.

62. Move to accept a joint purchasing agreement, with the Haworth Board of Education for, School Psychologist/Social Worker, and evaluations at the rates below for the 2020/2021 school year, as recommended by the Chief School Administrator:

Service	Fee
School psychologist/social worker and evaluations	\$60.00/hour
Social history evaluation	\$350.00
School psychologist evaluation	\$450.00

63. Move to approve shared service agreement with the Closter Board of Education for Dana Bach Lindbloom, speech therapist (.6) Demarest, (.4) Closter for the 2020/2021 school year, as recommended by the Chief School Administrator.
64. Move to approve contract with Blackboard for Schoolwires in the amount of \$6,557.00, as recommended by the Chief School Administrator.
65. Move to approve district license for Powerschool in the amount of \$3,395.00, as recommended by the Chief School Administrator.
66. Move to approve Cooperative Agreement 26EDCPS with Educational Data Services Inc., for services or other Cooperative Purchasing Agreements, for the 2020/2021 school year, as recommended by the Chief School Administrator.
67. Move to approve Cooperative Agreement 34HUNCCP with Hunterdon, for services or other Cooperative Purchasing Agreements, for the 2020/2021 school year, as recommended by the Chief School Administrator.
68. Move to approve Cooperative Agreement with Sourcewell,for services or other Cooperative Purchasing Agreements, for the 2020/2021 school year, as recommended by the Chief School Administrator.
69. Move to approve Cooperative Agreement with BCSSSD, for services or other Cooperative Purchasing Agreements, for the 2020/2021 school year, as recommended by the Chief School Administrator.
70. Move to approve Cooperative Agreement 65MCESCCPS with ESCNJ (MRESC), for services or other Cooperative Purchasing Agreements, for the 2020/2021 school year, as recommended by the Chief School Administrator.
71. Move to approve Cooperative Agreement with Keystone Purchasing Network, for services or other Cooperative Purchasing Agreements, for the 2020/2021 school year, as recommended by the Chief School Administrator.
72. Move to approve Cooperative Agreement with PEPPM for services or other Cooperative Purchasing Agreements, for the 2020/2021 school year, as recommended by the Chief School Administrator.
73. Move to approve annual service agreement with Asbury Park Board of Education ITC Accounting, Payroll and Personnel program for the 2020/2021 school year at a rate of \$20,065.00 plus additional services and fees , as recommended by the Chief School Administrator.
74. Move to approve annual maintenance contract with Eastern Data Com for Shore Tel telephone equipment for the 2020/2021 school year at a rate of \$8,972.00 and LENS2 system at a rate of \$7,860, as recommended by the Chief School Administrator.
75. Move to approve annual service agreement with Ed Data for bidding services for the 2020/2021 school year at a rate of \$2,740.00, as recommended by the Chief School Administrator.
76. Move to approve an annual agreement with Realtime Information Technology, Inc. for a student information system for the 2020/2021 school year at a cost of \$17,860.00, as recommended by the Chief School Administrator.

- 77. Move to approve an annual agreement with NJSchoolJobs.com, for district job postings for the 2020/2021 school year at a cost of \$1,000.00, as recommended by the Chief School Administrator.
- 78. Move to award the contract for HVAC, Boiler/Burner and Automatic Temperature Controls Repairs (Bid #20-01), Pennetta Industrial Automation, LLC, for 2020/2021 first of two one year options, as recommended by the Chief School Administrator: move to renew

Contractor	Hourly Rate	Markup %
Pennetta Industrial Automation, LLC	\$115/\$170/\$220	10%

- 79. Move to approve participation in the New Jersey State School Employees Health Benefits Program to provide health benefits for school district employees for the 2020/2021 school year at the established rates, as recommended by the Chief School Administrator.
- 80. Pursuant to PL 2015, Chapter 47 the Demarest Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts, as attached, are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR, Part 200.317 et. Seq for the 2020/2021 school year, as recommended by the Chief School Administrator.
- 81. Move to award Murray Paving and Concrete the contract to upgrades to the STEM room at Demarest Middle School at an amount of \$64,712.88, as recommended by the Chief School Administrator. This contract is awarded under the terms and conditions of the bid awarded under coop bid ESCNJ 16/17-54 GC2.
- 82. Move to award Magic Touch Construction the contract to install plumbing to the STEM room at Demarest Middle School at an amount of \$11,666.45, as recommended by the Chief School Administrator. This contract is awarded under the terms and conditions of the bid awarded under coop bid ESCNJ 17/18-52.
- 83. Move to approve Demarest PTO wish lists for the 2020/2021 school year, as attached, as recommended by the Chief School Administrator.
- 84. Move to approve the submission of the school self-assessment for determining grades under the Anti-Bullying Bill of Rights for the 2018/2019 school year, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

- 1. Move to confirm the May 15, 2020 payroll in the amount of \$418,823.59
- 2. Move to confirm the May 31, 2020 payroll in the amount of \$424,180.92
- 3. Move to confirm the June 15, 2020 payroll in the amount of \$435,509.53
- 4. Move to approve the May 2020 in office checks in the amount of \$274,141.97 and June 16, 2020 budget checks in the amount of \$72,114.34 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$346,256.31
Total Bills:	\$346,256.31

5. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of May 31, 2020, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

6. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of April 30, 2020 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Move to acknowledge receipt of the April 2020 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

9. Move to approve transfer of current year surplus to reserve as follows:

WHEREAS, NJSA **6A:23A-14.3** and **6A:23A-14.4** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the resolution, and

WHEREAS, the Demarest Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a capital reserve account at year end, and

WHEREAS, the Demarest Board of Education has determined that (an amount not to exceed) \$1,500,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Demarest Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, as recommended by the Chief School Administrator.

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday July 14, 2020 at 6:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XIV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.