

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING AGENDA

County Road School – Media Center

June 13, 2023

7:00 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:

- 1. Residency
- 2. Personnel

- B. Move to approve the following resolution to enter the executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- May 16, 2023 COW and Regular Session Meeting Minutes
- May 16, 2023 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports

XII. REVIEW OF AGENDA

- A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
B. Public comment.
C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the employment of Kathryn Dalie, BA Step 8, Second Grade Teacher at Luther Lee School, for the 2023/2024 school year, as recommended by the Chief School Administrator.
2. Move to approve the provisional employment of Jacqueline Rogan, MA Step 3, Kindergarten Teacher at County Road School, for the 2023/2024 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.
3. Move to approve the following reassignments for the 2023/2024 school year, as recommended by the Chief School Administrator:

| Staff | From | To |
|--------------------|----------------------|----------------------|
| Michelle Greenberg | DMS 5th Grade/ELA | DMS/LLE Basic Skills |
| Lauren Magnifico | DMS/LLE Basic Skills | DMS 5th Grade/ELA |
| Danielle Scheuring | DMS 7th Grade/ELA | DMS 6th Grade/ELA |
| Toby Murphy | DMS 8th Grade/ELA | DMS 7th Grade/ELA |
| Wendy Heffler | DMS 6th Grade/ELA | DMS 8th Grade/ELA |

4. Move to approve the request of Kristen Kerber, preschool teacher at County Road School, for paid sick leave from August 30, 2023 through October 23, 2023, unpaid FMLA/NJFLA from October 24, 2023 through January 19, 2024, and unpaid leave from January 22, 2024 through June 20, 2024,

returning to work on the first day of the 2024/2025 school year, as recommended by the Chief School Administrator.

5. Move to approve Reilly Medzadourian, leave replacement for Kristen Kerber, MA Step 1, preschool teacher at County Road School, for the 2023/2024 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.
6. Move to approve the request of Kaitlyn Bruno, preschool teacher at County Road School, for paid sick leave from August 30, 2023, through September 7, 2023, unpaid FMLA/NJFLA from September 8, 2023 through November 30, 2023, and unpaid leave for December 1, 2023, returning to work on December 4, 2023, as recommended by the Chief School Administrator.
7. Move to approve the request of Shannon McBride, preschool teacher at County Road School, for paid sick leave from May 2, 2023, through June 2, 2023 and unpaid FMLA from June 5, 2023 through June 20, 2023, returning to work on the first day of the 2023/2024 school year, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. Move to approve collection and maintenance of Student Records according to 6A:32-7.3., for the 2023/2024 school year, as recommended by the Chief School Administrator.
2. Move to approve the following District tuition rates for non-resident students for the 2023/2024 school year, as recommended by the Chief School Administrator:

| Grade Level | Annual Tuition Rate |
|-----------------------------------|----------------------------|
| Pre-K/Kindergarten | \$23,419.00 |
| 1 st – 5 th | \$22,100.00 |
| 6 th – 8 th | \$23,579.00 |
| Language Learning Disabled | \$42,276.00 |
| Emotional Regulation Impairment | \$24,483.00 |

3. Move to approve Demarest School District's related service fees as follows, for the 2023/2024 school year, as recommended by the Chief School Administrator:

| Service | Fee |
|--------------------------------------|------------|
| 30 minute individual speech, OT, PT | \$60.00 |
| 30 minute small group speech, OT, PT | \$30.00 |
| 3:1 consult (30 minute min.) | \$30.00 |
| 30 minutes Multisensory Reading | \$60.00 |
| 45 minutes Multisensory Reading | \$90.00 |
| 30 minutes Counseling individual | \$60.00 |
| 30 minutes counseling small group | \$30.00 |
| 3:1 consultation | \$30.00 |
| 40 minute 1:1 ELL | \$50.00 |
| resource room per pupil hour | \$50.00 |

4. Move to approve non-domiciled tuition agreement with Harrington Park Board of Education for the 2023/2024 school year, plus the cost of related services, as recommended by the Chief School Administrator:

| Student ID | School/Program | Tuition | 1: 1 Aide* | Transportation | Term |
|------------|----------------|-------------|------------|----------------|-----------|
| 4604609010 | DMS LLD | \$42,276.00 | No | No | 9/1/-6/30 |

5. Move to approve a non-domiciled tuition agreement with the Alpine Board of Education for the 2023/2024 school year, plus the cost of related services, as recommended by the Chief School Administrator:

| Student ID | School/Program | Tuition | 1: 1 Aide* | Transportation | Term |
|------------|----------------|-------------|------------|----------------|----------|
| 7448809213 | PK4 | \$23,419.00 | No | yes | 9/1-6/30 |

6. Move to approve a non-domicile tuition agreement for the following student, for the 2023/2024 school year, as recommended by the Chief School Administrator:

| Student ID | School/Program | Tuition | Resource Room rate |
|------------|----------------|-------------|---------------------|
| 5005264329 | 8th grade | \$23,579.00 | \$50 per pupil hour |
| 1979911386 | 8th grade | \$23,579.00 | |

7. Move to approve the following out-of-district placement and tuition, associated related services, transportation, and 1:1 aide as applicable, for the 2023/2024 school year, as recommended by the Chief School Administrator:

| Student ID | School/Program | Tuition | 1: 1 Aide | Transportation | Term |
|------------|----------------|-------------|-------------|----------------|----------|
| 9343502284 | Valley Program | \$87,143.00 | no | yes | 7/1-6/30 |
| 8491500919 | Valley Program | \$87,143.00 | no | no | esy only |
| 9505548156 | Valley Program | \$87,143.00 | \$51,652.00 | yes | 7/1-6/30 |
| 4845539034 | Valley Program | \$87,143.00 | no | yes | esy only |
| 6910327941 | Valley Program | \$87,143.00 | no | yes | 7/1-6/30 |
| 5876485963 | Craig School | \$61,710.00 | no | yes | 9/1-6/30 |
| 7500508177 | Homestead | \$63,194.40 | no | yes | 7/1-6/30 |
| 2620011442 | Washington | \$90,845.00 | no | yes | 7/1-6/30 |
| 9210424857 | Valley Program | \$87,143.00 | no | yes | 7/1-6/30 |

8. Move to approve the following students to attend summer programming with Region III as follows, as recommended by the Chief School Administrator:

| SID | Program/Service | Frequency |
|------------|-------------------|-----------|
| 8908653859 | Summer Enrichment | n/a |
| 2316318143 | Summer Enrichment | n/a |
| 2835690689 | Summer Enrichment | n/a |
| 7001142991 | Summer Enrichment | n/a |
| 5237038343 | Summer Enrichment | n/a |
| 5280100875 | Summer Enrichment | n/a |
| 5876485963 | Orton | n/a |

| | | |
|------------|--------|---------|
| 2835690689 | Orton | n/a |
| 7001142991 | OT | 2x week |
| 7001142991 | PT | 2x week |
| 7001142991 | Speech | 3x week |

9. Move to approve the following meal rates, and the attached ala carte price list for the 2023/2024 school year, as recommended by the Chief School Administrator:

| Item | Cost |
|---------------------------------|--------|
| Student lunch-Full Meal | \$6.00 |
| Reduced Student lunch-Full Meal | \$3.00 |

10. Move to approve the following field trip(s), as recommended by the Chief School Administrator:

| Location | Date | Grade/Group |
|-------------------|--------------|-------------------|
| Downtown Demarest | May 24, 2023 | LLE Resource Room |

C. Support Services – Staffing

1. Move to approve staff members of the Child Study Team to complete evaluations as needed during the months of July and August at \$450 per evaluation with the exception of social history evaluations at \$400 per evaluation, as recommended by the Chief School Administrator.
2. Move to approve additional days for staff members of the Child Study Team during the months of July and August not to exceed 20 days collectively, at their current hourly rate, as recommended by the Chief School Administrator.
3. Move to approve teaching staff members to attend Child Study Team meetings during the months of July and August not to exceed 32 hours collectively at their current hourly rate, as recommended by the Chief School Administrator.
4. Move to approve Victoria Zimmerman to update district computers during the summer months not to exceed 80 hours at her current hourly rate, as recommended by the Chief School Administrator.
5. Move to approve Denise Karrenberg to update district computers during the summer months not to exceed 60 hours at her current hourly rate, as recommended by the Chief School Administrator.
6. Move to approve the following teachers to participate in summer curriculum mapping, at a rate of \$150.00 per day, as recommended by the Chief School Administrator:

| |
|-----------------|
| Gina Long |
| Lauren Licameli |

| |
|-------------------|
| Jennifer Plunkett |
| Deborah Duby |
| Katelyn Hubener |
| Jessica Raccioppi |
| Tara Harley |
| Alyssa Baldi |

7. Move to approve the following substitute rates, for the 2023/2024 school year as recommended by the Chief School Administrator:

| Position | Rate |
|------------|--------------|
| Custodian | \$15.00/hour |
| Secretary | \$17.50/hour |
| Lunch aide | \$16.25/hour |
| Teacher | \$115.00/day |
| Nurse | \$225.00/day |

8. Move to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

| Staff Member | Years of Service |
|-------------------|------------------|
| Janet Guirguis | 15 |
| Chris Nerkizian | 15 |
| Denise Karrenberg | 20 |
| Cynthia Paspalas | 20 |
| Jennifer Rilli | 20 |
| Douglas Stokes | 20 |
| Sara Stokes | 20 |
| Jeanne Torre | 20 |
| Therese Fortunato | 25 |
| Deborah Duby | 30 |

11. Move to approve the request of Neilin Cabrera, custodian at County Road School, for extended unpaid medical leave from June 6, 2023 through July 19, 2023, as recommended by the Chief School Administrator.

12. Move to approve the request of Sami Dervisi, custodian at Demarest Middle School, for extended unpaid medical leave from July 1, 2023 through September 3, 2023, as recommended by the Chief School Administrator.

13. Move to accept the resignation of the following para professionals as of June 30, 2023, as recommended by the Chief School Administrator:

| |
|-------------------|
| Kaitlyn Henderson |
| Effie Kontolios |
| Dena Monopoli |
| Cecilia Schreer |

D. Support Services – Board of Education

1. Move to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

| Event | Date(s) and time | Location |
|----------------|--|---|
| DAA Basketball | 9/25/23-3/29/24 Monday - Friday | LLE gym and APR 5:30 PM - 9:15 PM |
| DAA Basketball | 12/2/23-3/30/24 Saturday only | LLE gym 8:45 PM - 5:15 PM |
| DAA Basketball | 12/2/23-3/30/24 Saturday only | LLE APR 8:45 PM - 12:15 PM |
| DAA Basketball | 11/1/23-3/29/23 Monday, Tuesday, Thursday and Friday | DMS gym 5:30-9:15 |
| Mamanet | 9/6/23-6/19/23 Wednesday | DMS or LLE gym (LLE when there is no basketball) 8:00 PM - 10:00 PM |

2. Move to approve the Bergen County DOE approved contract for Antoinette Kelly, Board Secretary/School Business Administrator for the Demarest Board of Education, for the 2023/2024 school year, as approved by the Executive County Superintendent, as recommended by the Chief School Administrator.
3. Move to approve a shared service agreement with the Northern Valley Regional High School (NVRHS) for Kelly Stevens, the Supervisor of Curriculum, Instruction, and Assessment, at (.6) in Demarest and (.4) in NVRHS for the 2023/2024 school year, as recommended by the Chief School Administrator.
4. Move to approve acceptance of the following Fiscal Year 2024 ESEA Consolidated Formula Sub-grant Allocations; Title IIA, Title III and Title IV, as recommended by the Chief School Administrator:

| | Title IIA | Title III | Title III Immigrant | Title IV |
|-------------|-------------|------------|---------------------|-------------|
| Demarest | \$ 5,749.00 | \$4,412.00 | \$7,593.00 | \$ 5,609.00 |
| Holy Angels | \$ 4,501.00 | \$ 552.00 | \$ 0.00 | \$ 4,391.00 |
| Total | \$10,250.00 | \$4,964.00 | \$7,593.00 | \$10,000.00 |

5. Move to approve that the Demarest Board of Education resolves to refuse the ESEA Title I Part A funds allocated for the 2023 ESEA Fiscal Year grant, as recommended by the Chief School Administrator.
6. Move to approve district bedside/home instruction rate at \$65 for the 2023/2024 school year, as recommended by the Chief School Administrator.
7. Move to approve the device insurance fee of \$70.00 for the 2023/2024 school year, as recommended by the Chief School Administrator.

8. Move to approve the District Travel Mileage Reimbursement to \$0.47 per mile as per the N.J. Circular 20-02-OMB, as recommended by the Chief School Administrator.

9. Move to approve facsimile signatures for all school district warrants for the following, for the 2023/2024 school year, as recommended by the Chief School Administrator:

President or Vice President
Board Secretary
Treasurer of School Monies

10. Move to approve the Treasurer of School Monies facsimile signature be designated for all payroll checks, for the 2023/2024 school year, as recommended by the Chief School Administrator.

11. Move to approve Philip Nisonoff as Treasurer of School Monies for the 2023/2024 school year, as recommended by the Chief School Administrator.

12. Move to authorize the Board Secretary/School Business Administrator to pay bills between board meetings, for the 2023/2024 school year, as recommended by the Chief School Administrator.

13. Move to authorize the Board Secretary/School Business Administrator to transfer funds between board meetings, for the 2023/2024 school year, as recommended by the Chief School Administrator.

14. Move to approve Michael Fox, Superintendent to emergent hire staff for the months of July and August, as recommended by the Chief School Administrator.

15. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, Antoinette Kelly possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A. 5:34-5 et seq., and

WHEREAS, 18A:18A-2 provides that a "Purchasing Agent" for a school district means the Secretary, Business Administrator or the Business Manager of the Board of Education duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the Purchasing Agent without advertising for bids when so authorized by board resolution, and

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

NOW THEREFORE, BE IT RESOLVED, that the Demarest Board of Education pursuant to the statutes cited above hereby appoints the Board Secretary/Business Administrator as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Demarest Board of Education,

AND BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is hereby authorized to award contracts on behalf of the Demarest Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$6,600) without soliciting competitive quotations,

AND BE IT FURTHER RESOLVED, that

Antoinette Kelly is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when contracts in the aggregate exceed 15% of the bid

threshold (currently \$6,600) but less than the bid threshold of \$44,000 as recommended by the Chief School Administrator.

16. Move to establish petty cash funds for the 2023/2024 school year in accordance with NJSA: 18A:10-5 as follows, as recommended by the Chief School Administrator.

| | |
|-------------------------------------|---------------|
| LLD Classroom | \$300.00 |
| County Road School-Principal | 200.00 |
| Luther Lee Emerson School-Principal | 200.00 |
| Demarest Middle School-Principal | 200.00 |
| Business Administrator's Office | 200.00 |
| Superintendent's Office | 200.00 |
| Student Activity Account | 300.00 |
| Cafeteria Account | <u>200.00</u> |
| Total | \$ 1,600.00 |

17. Move to approve the adoption of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the district's recordkeeping, for the 2023/2024 school year, as recommended by the Chief School Administrator.

18. Move to adopt Standard Operating Procedures (SOP) for the 2023/2024 school year, as attached, as recommended by the Chief School Administrator.

19. Move to approve Biosecurity Plan for the 2023/2024 school year, as attached, as recommended by the Chief School Administrator.

20. Move to approve the Safe Reopening Plan and submission to the New Jersey Department of Education for the 2023/2024 school year, as recommended by the Chief School Administrator.

21. Move to approve updated purchasing manual, as attached, as recommended by the Chief School Administrator.

22. Move to approve the District Statement of Assurance (SOA) Security Drill Report (as on file in the Superintendent's office) for the 2022/2023 school year and submit it to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.

23. Move to approve the District Lead Testing Program Statement of Assurance (SOA) for the Chief School Administrator. 2023/2024 school year and submit it to the New Jersey Department of Education, as recommended by

24. Move to appoint the Board Secretary/School Business Administrator as the Custodian of Records for the 2023/2024 school year, as recommended by the Chief School Administrator.

25. Move to appoint Debra Ginetto of Burton Agency as Insurance Broker of Record for the 2023/2024 school year, as recommended by the Chief School Administrator.

26. Move to approve that the Demarest Parent Teacher Organization be afforded Additional Insured status with respect to Liability coverage under the Demarest Board of Education insurance program which includes the officers and members of the organization, however, each only with respect to their liability for authorized activities or activities they perform on behalf of and authorized by the school.

27. Move to approve the following firms to offer tax shelter annuity programs to district employees, for the 2023/2024 school year, as recommended by the Chief School Administrator:

AXA Equitable
Security Benefit/ABMM Financial
The Faller Company/Great West/Lincoln Investments
Supplemental Annuity Collective Trust (NJSACT)

28. Move to appoint Resat Cazimoski, Buildings and Grounds Supervisor, as Indoor Air Quality Designee, for the 2023/2024 school year, as recommended by the Chief School Administrator.
29. Move to appoint Resat Cazimoski, Buildings and Grounds Supervisor, as Integrated Pest Management Coordinator/IPM Designee, for the 2023/2024 school year, as recommended by the Chief School Administrator.
30. Move to appoint Resat Cazimoski, Building and Grounds Supervisor, as Chemical Hygiene Officer for the 2023/2024 school year, as recommended by the Chief School Administrator.
31. Move to appoint Sherri Rinckhoff and Danielle DuBois Spence, Guidance Counselors, as 504 Coordinators for the 2023/2024 school year, as recommended by the Chief School Administrator.
32. Move to appoint Anna Kuzdraj as McKinney – Vento Homeless Education Liaison for the 2023/2024 school year, as recommended by the Chief School Administrator.
33. Move to approve Sherri Rinckhoff as District Educational Stability Liaison for the 2023/2024 school year, as recommended by the Chief School Administrator.
34. Move to appoint Danielle Dubois Spence K-4 Anti-Bullying Specialist and Sherri Rinckhoff, Gr 5-8 Anti-Bullying Specialist for the 2023/2024 school year, as recommended by the Chief School Administrator.
35. Move to appoint Karleen McDermott, RN as Substance Awareness Coordinator for the 2023/2024 school year, as recommended by the Chief School Administrator.
36. Move to approve Anna Kuzdraj as Coordinator for the 2023/2024 school year, as recommended by the Chief School Administrator.
37. Move to approve Frank Mazzini as School Safety Specialist at a rate of \$2,500.00 for the 2023/2024 school year, as recommended by the Chief School Administrator.
38. Move to approve Jonathon Regan as Anti-Bullying Coordinator at the rate of \$10,000 for the 2023/2024 school year, as recommended by the Chief School Administrator.
39. Move to authorize the submission of waiver N.J.A.C. 6A:32-4.1 allowing Frank Mazzini to serve as Principal for the County Road and Luther Lee Emerson Schools for the 2023/2024 school year, as recommended by the Chief School Administrator.
40. Move to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in Pre-K classroom 111 and Kindergarten classrooms 103, 104, 105 and 107 at County Road School for the 2023/2024 school year, as recommended by the Chief School Administrator.
41. Move to approve the following submission of documentation to the New Jersey Department of Education for the dual use of Room I/Tech Lab at County Road School for BSI and Special Education

Language Arts and Math Replacement Classes for the 2023/2024 school year, as recommended by the Chief School Administrator.

42. Move to approve the following submission of documentation to the New Jersey Department of Education for the dual use of room 28 at Luther Lee Emerson School for resource room instruction and ESL instruction for the 2023/2024 school year, as recommended by the Chief School Administrator.

43. **BE IT RESOLVED** to approve the following resolution:

APPROVAL OF LEGAL DEPOSITORIES – BANK FOR DEPOSITS/WITHDRAWALS

BE IT RESOLVED that the Demarest Board of Education authorizes the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Demarest Board of Education designates Capital One Bank as the bank for deposits and withdrawals for the General Account, Payroll Account, Payroll Agency Account, Student Activities Account, Lunch Account, Laptop Account, FSA Account, Athletic Account, Capital Projects Fund and Capital Reserve Fund.

BE IT FURTHER RESOLVED that the Demarest Board of Education approves the authorized signatures on the above accounts of designated administrators, as recommended by the Chief School Administrator.

44. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for bond counsel services for 2023/2024 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Wilentz, Goldman & Spitzer, P.A., be retained as bond counsel advisors for the 2023/2024 school year.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

45. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for special counsel for special education matters for 2023/2024 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Fogarty & Hara, Counselors at Law, be retained as Special Legal Counsel for Special Education matters for the 2023/2024 school year at a fee not to exceed \$175.00 per hour.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

46. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for legal services for 2023/2024

and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Cleary Giacobbe Alfieri Jacobs, LLC, be retained as legal counsel for the 2023/2024 school year at a fee not to exceed \$170.00 per hour.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

47. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for architectural services for 2023/2024
and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That EI Associates be retained as architectural management advisors for the 2023/2024 school year at a rate of \$195.00 for principal.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to provide architectural management services, as recommended by the Chief School Administrator.

48. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for professional medical services for 2023/2024
and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Nancy Rothenberg M.D., be retained as the School Physician/Medical Inspector for the 2023/2024 school year at a cost of \$5,000.00.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is performed by an individual authorized to practice medicine, as recommended by the Chief School Administrator.

49. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for an audit of the accounts of the school district pursuant to Title 18A:23-8;
and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Nisivoccia & Company, LLP, be retained as School Auditor for the 2023/2024 school year to include preparation of the 2023/2024 audit at a fee not to exceed \$23,000.00, and
- b) This appointment is made without competitive bidding as a Professional Service under the provisions of the Public School Contract Law because the service is to be performed by a firm authorized by law to practice auditing, as recommended by the Chief School Administrator.

50. Move to approve Valley Medical Group to provide alcohol and drug testing services at a rate not to exceed \$123.00 per test and an administrative fee of \$150.00, and bus driver medical clearance at a rate of \$100.00, for the 2023/2024 school year, as recommended by the Chief School Administrator.

51. Move to appoint Enviro Vision Consultants, Inc. to act as our Designated Person for Asbestos, Hazard Emergency Response Act at a rate not to exceed \$1,200.00 each and Right to Know, at a rate of \$2,400.00 for the 2023/2024 school year, as recommended by the Chief School Administrator.

52. Move to approve the following vendors for evaluations for the 2023/2024 school year, as recommended by the Chief School Administrator:

| | |
|---|--|
| Dr. Leslie Nagy | Psychiatrist (Clearance & CST assessment) |
| Dr. Alexander Stroch | Psychiatrist (Clearance & CST assessment) |
| West Bergen Mental Health Care Center for Children and Youth (Clearance) | Psychiatrist, Psychologist, Social Worker, Psychiatric Nurse |
| Bergen Regional Medical Center | Psychiatrist, Medical (Clearance & Emergency) |
| Dr. Nancy Kaplan Tancer | Psychiatrist (Clearance & CST assessment) |
| Dr. Dongsoo Kim (Clearance, Bi-lingual evaluations, neuropsychological evaluations) | Clinical Neuro-psychologist Psychologist |
| Dr, E. Christina Kim | Psychoeducational Assessments/Evaluations |
| Dr. Hugh Bases | Neurodevelopmental Pediatrician (CST assessments) |
| Dr. Jamie Lee (Bi-lingual evaluations) | Psychologist (psycho-educational, psychological evaluations) |
| Dr. Katlyne Lubin | Developmental Pediatrician (CST assessments) |
| Dr. Batul Ladak | Developmental Pediatrician (CST assessments) |
| Dr. Santiago | Neurodevelopmental Disabilities Specialist (CST assessments) |
| Integrated Speech Associates | Evaluations |
| Learning Tree Multilingual/Multicultural Evaluations | Psychological, educational, speech language, and social history evaluations in 20 languages. |
| PNW BOCES | Bi-lingual Speech and psycho-educational CST assessments |
| Speech and Hearing Associates | ACC Evaluations |
| The Kaplan Center | Psychologist and Psychiatrist (Clearance) |
| Dr. Joseph Siragusa | Psychiatrist (Clearance) |
| Supreme Consultants | Bi-lingual evaluator |
| Kids Clan | Bi-lingual evaluator |

| | |
|-----------------------|--------------------------------|
| Rivka Kramer | Bi-lingual evaluator |
| Mr. Philip Choo | BCBA Training |
| Dr. Julie Fleischmann | Psychologist (Hebrew Speaking) |

53. Move to approve the third-year lease-purchase agreement with Apple Financial Services for an upgrade to staff laptops subject to the terms and conditions under the bid awarded by ESCNJ contract #MRESC18/19-67. Terms are a 4-year payout in the total amount of \$212,203.00 (\$53,050.75 annually) with a \$1.00 payout and the end of the term, as recommended by the Chief School Administrator.

54. Move to approve the third-year lease-purchase agreement payment in the amount of \$595,112.50 with BB&T Bank for the County Road School Addition, NJDOE 1070-030-21-1000 . Terms are a five-year payout, as recommended by the Chief School Administrator.

55. Move to authorize the use of state contract 1NJCP and contract NASPO Value Point master agreement MA152 with Verizon Wireless, pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors and shall be from July 1, 2023 through June 30, 2024, as recommended by the Chief School Administrator.

56. Move to authorize the use of state contract 1NJCP with Staples, pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors and shall be from July 1, 2023 through June 30, 2024, as recommended by the Chief School Administrator.

57. Move to approve participation in the ESCNJ Cooperative for the purchase of electricity for the 2023/2024 school year, as recommended by the Chief School Administrator.

58. Move to approve participation in the ESCNJ Cooperative for the purchase of natural gas for the 2023/2024 school year, as recommended by the Chief School Administrator.

59. Move to approve the contract with SchoolinSites for district website design and hosting in the amount of \$6,575.00, as recommended by the Chief School Administrator.

60. Move to approve the second year of a three-year agreement with Curiosity Corner/Success for All Foundation in the total amount of \$30,689 for the preschool curriculum, with \$6,000.00 due for the 2023/2024 school year, as recommended by the Chief School Administrator.

61. Move to approve the contract with Genesis for staff management, payroll, budgetary accounting and absence management in the amount of \$21,770.00, as recommended by the Chief School Administrator.

62. Move to approve Cooperative Agreement 26EDCPS with Educational Data Services Inc., for services or other Cooperative Purchasing Agreements, for the 2023/2024 school year, as recommended by the Chief School Administrator.

63. Move to approve the annual service agreement with Educational Data for administrative services and bidding services for the 2023/2024 school year at a rate not to exceed \$2,855.00, as recommended by the Chief School Administrator.

64. Move to approve Cooperative Agreement 34HUNCCP with Hunterdon, for services or other Cooperative Purchasing Agreements, for the 2023/2024 school year, as recommended by the Chief School Administrator.
65. Move to approve Cooperative Agreement with Sourcewell, for services or other Cooperative Purchasing Agreements, for the 2023/2024 school year, as recommended by the Chief School Administrator.
66. Move to approve Cooperative Agreement 65MCESCCPS with ESCNJ, for services or other Cooperative Purchasing Agreements, for the 2023/2024 school year, as recommended by the Chief School Administrator.
67. Move to approve Cooperative Agreement with Keystone Purchasing Network, for services or other Cooperative Purchasing Agreements, for the 2023/2024 school year, as recommended by the Chief School Administrator.
68. Move to approve Cooperative Agreement with PEPPM for services or other Cooperative Purchasing Agreements, for the 2023/2024 school year, as recommended by the Chief School Administrator.
69. Move to approve Cooperative Agreement with Aces (NJSBA ACES CPS # E8801) for services or other Cooperative Purchasing Agreements, for the 2023/2024 school year, as recommended by the Chief School Administrator
70. Move to approve an annual agreement with Realtime Information Technology, Inc. for a student information system for the 2023/2024 school year at a cost not to exceed \$21,567.23 as recommended by the Chief School Administrator.
71. Move to approve an annual agreement with NJSchoolJobs.com, for district job postings for the 2023/2024 school year at a cost of \$1,000.00, as recommended by the Chief School Administrator.
72. Move to approve participation in the New Jersey State School Employees Health Benefits Program to provide health benefits for school district employees for the 2023/2024 school year at the established rates, as recommended by the Chief School Administrator.
73. Pursuant to PL 2015, Chapter 47 the Demarest Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the Board of Education. These contracts, as attached, are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR, Part 200.317 et. Seq for the 2023/2024 school year, as recommended by the Chief School Administrator.
74. Move to approve the following contracts with Delta T Group for the services and hourly rates as noted, for the 2023/2024 school year, as recommended by the Chief School Administrator:

| | |
|------------------------------------|---------|
| substitute nurses | \$57.00 |
| home instruction regular education | \$50.00 |
| home instruction special education | \$60 |

75. Move to approve the disposal of thirty-two fourth-grade Health and Wellness textbooks by Macmillan /McGraw- Hill (2008), as recommended by the Chief School Administrator.

76. Move to approve the purchase of Smartboards with Keyboard Consultants, in the amount of \$115,777, EDS Bid # 10437 titled MSRP Tech/AV/Computer/Interactive Whiteboards through November 2023 – Vendor #6346 HCESC Co-Op NJ State Approved #34HUNCCP Interactive Technology for Classrooms & Meeting Rooms #HCESC-CAT-23-07 April 2023 to April 2024, for 2022/2023 school year, as recommended by the Chief School Administrator.

77. Move to approve CPR/AED training for the following staff on July 18, 2023, with compensation of \$100 per person, a trainer fee of \$200.00 for Audrey Moran, and the associated certification fee of \$5.00 per person, as recommended by the Chief School Administrator:

| |
|-------------------|
| Chris Nerkizian |
| Mary Sanborn |
| Nancy Mliczek |
| Jennifer Iannello |
| Paige Sydoruk |
| Deborah Duby |
| Lauren Licameli |
| Jennifer Plunkett |
| Carly Feduska |
| Reena Patel |
| Elvia Acosta |
| Nicole Mascarelli |
| Walt Gonzales |
| Rocio Martinez |

78. Move to approve the agreement between the Demarest Education Association and the Demarest Board of Education, for the 2023/2024, 2024/2025, and 2025/2026 school years, as recommended by the Chief School Administrator.

79. Move to approve contract with Delta Dental of New Jersey effective July 1, 2023, through June 30, 2025, as recommended by the Chief School Administrator.

E. Support Services—Fiscal Management

1. Move to confirm the following May 2023 payroll, as recommended by the Chief School Administrator:

| | |
|--------|--------------|
| May 15 | \$469,247.73 |
| May 31 | \$458,823.04 |

2. Move to approve June 13, 2023 bill list as follows, as recommended by the Chief School Administrator:

| <u>Subtotal Per Fund</u> | <u>Amount</u> |
|--------------------------|--------------------------------|
| June 13, 2023 | COW and Regular Meeting Agenda |

| | |
|----------------------------|----------------|
| 11 General Current Expense | \$ 992,101.83 |
| 20 Special Revenue Fund | \$ 48,074.95 |
| 21 Student Activity Fund | \$ 6,025.73 |
| 22 Athletic Fund | \$ 325.00 |
| 60 Cafeteria Fund | \$ 32,986.89 |
| Total Bills: | \$1,079,514.40 |

3. Move to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C. 6:20-2.13 (d), I, Antoinette Kelly, certify that as of May 31, 2023, no budgetary line item account has obligations or payments (contractual orders) that, in total, exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

4. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of May 31, 2023 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Move to acknowledge receipt of the May 2023 Report of the Board Secretary, A148 and the Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

6. Move to confirm the following budget transfer for May 2023, as recommended by the Chief School Administrator:

To:

| <u>Account Number</u> | <u>Description</u> | <u>Amount</u> |
|-----------------------|--|---------------|
| 11-000-230-334 | General Admin-Architect/Engineering Services | 39,872.00 |
| 11-000-230-339 | General Admin-Other Professional Services | 750.00 |
| 11-000-261-330 | Required Maintenance-Professional Services | 633.15 |
| 11-000-261-420 | Requires Maintenance-Repairs & Maint. Services | 22,000.00 |
| 11-000-270-515 | Transportation-Spec Ed Students-Joint Agreements | 25,795.85 |
| 11-000-262-109 | Custodial Salaries-Overtime | 20,116.10 |
| 11-105-100-101 | Pre-k Teachers-Substitute Salaries | 2,123.40 |
| 11-219-100-101 | Home Instruction-Special Education Salaries | 3,000.00 |
| 12-000-266-730 | Equipment-Security | 463.37 |
| 12-000-270-733 | Equipment-School Bus | 53,971.77 |

From:

| <u>Account Number</u> | <u>Description</u> | <u>Amount</u> |
|-----------------------|--|---------------|
| 11-000-230-105 | General Admin-Salaries Secretarial/Clerical | 2,741.00 |
| 11-000-230-331 | General Admin-Legal Services | 10,000.00 |
| 11-000-230-500 | General Admin-Communications/Travel/Misc. | 17,808.78 |
| 11-000-230-610 | General Admin-General Supplies | 2,500.00 |
| 11-000-230-890 | General Admin-Misc.Expenditures | 1,411.00 |
| 11-000-251-100 | Central Services- Salaries Secretarial/Clerical | 3,306.22 |
| 11-000-251-590 | Central Services-Other Purchased Services | 2,855.00 |
| 11-000-261-105 | Required Maintenance-Salaries Secretarial/Clerical | 235.54 |
| 11-000-261-110 | Required Maintenance-Regular Salaries | 397.61 |
| 11-000-261-610 | Required Maintenance General Supplies | 47,795.85 |
| 11-000-262-110 | Custodial Regular Salaires | 11,116.10 |
| 11-000-262-610 | Custodial General Supplies | 9,000.00 |
| 11-110-100-101 | Kindergarten Teachers Substitute Salaries | 2,123.40 |
| 11-204-100-106 | Special Education-LLD-Aides Salaries | 3,000.00 |
| 11-000-100-567 | Tuition-Private School For the Disabled-Out of State | 54,435.14 |

7. Move to approve appropriation of year-end excess surplus

WHEREAS, NJSA **6A:23A-14.3** and **6A:23A-14.4** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, and
WHEREAS, the Demarest Board of Education wishes to transfer anticipated excess current revenue or unexpended appropriations from the general fund into the capital reserve account and the maintenance reserve account at year end, and
WHEREAS, the Demarest Board of Education has determined to designate excess surplus for the year ending June 30, 2023 as follows:

- 2% of Adjusted 2022-2023 General Fund Expenditures to unassigned fund balance.
- \$800,000 to be appropriated in the 2024-2025 Budget.
- \$100,000 to be transferred to the Maintenance Reserve Account.
- Any excess above this amount is to be transferred to the Capital Reserve account in an amount not to exceed the maximum allowable, as per N.J.A.C. 6A:23A-14.1.

NOW THEREFORE BE IT RESOLVED by the Demarest Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, as recommended by the Chief School Administrator.

8. Move to approve the following resolution, as recommended by the Chief School Administrator:

RESOLUTION REJECTING ALL BIDS FOR GYMNASIUM ADDITION AT DEMAREST MIDDLE SCHOOL

WHEREAS, pursuant to N.J.S.A. 18A:18A-1, et seq. the Demarest Board of Education (“Board”) advertised and solicited bids for a gymnasium addition at Demarest Middle School; and WHEREAS, the Board received bids from the following:

| <u>Bidder</u> | <u>Total</u> | <u>Deduct Alternate #1</u> |
|----------------------------|----------------|--------------------------------|
| DMD Contracting | \$7,299,000.00 | \$500,000.00 |
| Bismark Construction | \$7,335,000.00 | \$300,000.00 |
| Imperial Const. & Elec. | \$7,851,000.00 | \$300,000.00 |
| H&S Const. & Mech. | \$7,954,000.00 | \$385,000.00 |
| Bennett Co. | \$7,983,000.00 | \$350,000.00 |
| Benard Associates | \$8,098,000.00 | \$386,000.00 |
| M&M Construction | \$8,325,000.00 | \$400,000.00 |
| Fuscon Enterprises | \$8,440,000.00 | \$385,000.00 |
| GPC | \$8,445,000.00 | \$290,000.00 |
| Brahma Construction | \$8,730,000.00 | \$621,783.00 |
| Grove Construction | \$8,765,000.00 | \$300,000.00 |
| Belmont Construction | \$9,770,000.00 | \$368,000.00 |

WHEREAS, the low bid in the amount of 7,299,000.00 was substantially above the Board’s budget for the project; and

WHEREAS, pursuant to N.J.S.A. 18A: 18A-22(b), a board of education may reject all bids when the lowest bid substantially exceeds the board of education’s appropriation for the project: and

WHEREAS, the Board has determined that it is necessary to reject all bids pursuant to N.J.S.A. 18A:18A-22 and re-advertise the project.

NOW, THEREFORE BE IT RESOLVED, by the Demarest Board of Education that the Board hereby rejects all bids submitted for the gymnasium addition at Demarest Middle School, as substantially exceeding the budget for the project.

BE IT FURTHER RESOLVED that the appropriate District officials are hereby authorized to re-advertise and accept bids for the gymnasium addition at Demarest Middle School.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the executive session to discuss personnel/legal matters/negotiations.
- B. Move to close the executive session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.