

DEMAREST BOARD OF EDUCATION

MINUTES - COW/REGULAR MEETING

July 17, 2012

I. OPENING

- A. The meeting was called to order at 7:30 p.m.
- B. Board President's Announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.
- C. President Holzberg led the flag salute.
- D. Roll Call: Galtieri, Geisenheimer, Geller, Woods and Holzberg were present. Majeski and Molina were absent.
- E. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to accept minutes of the Regular Public Meeting from June 19, 2012.
- F. There was a review of correspondence.

II. BOARD PRESIDENT'S REPORT

President Holzberg welcomed everyone and hoped all were enjoying their summer.

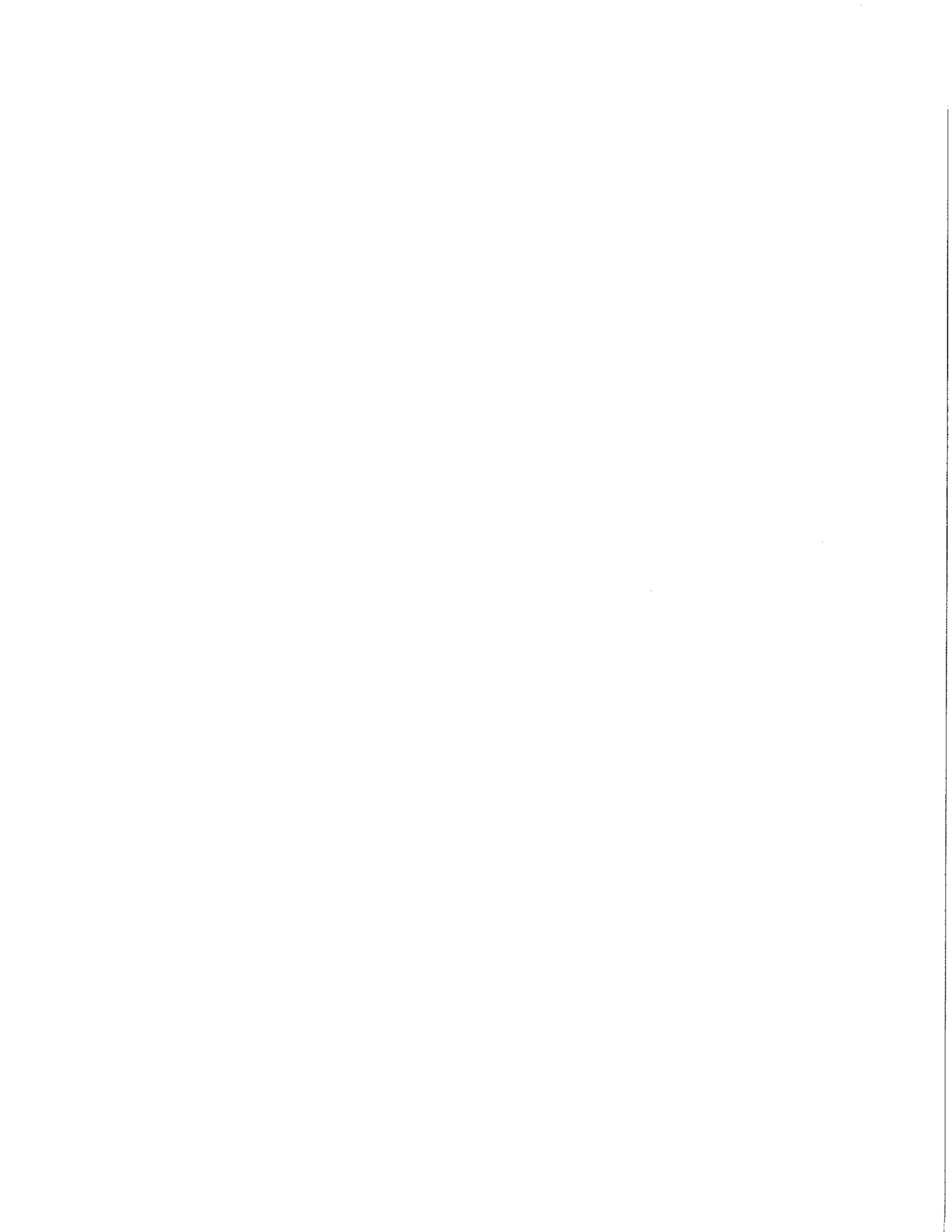
III. SUPERINTENDENT'S REPORT

Mr. Fox presented the 2011-2012 Electronic Violence & Vandalism (EVVRS) Report. He reviewed the Harassment, Intimidation and Bullying cases, discussed repeat offenders and explained how the incidents were handled. Mr. Fox was proud to inform the board that the district had no losses from vandalism during the year. The EVVRS will be submitted to the State Department of Education as required.

Mr. Kirkby commented that we had a great end of the year. He noted that the Summer Recreation program is going well, especially with the two extra classrooms. Lastly, he reported on attending a Peer Coaching seminar.

IV. REVIEW OF AGENDA

- A. The board members reviewed the items.
- B. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion this evening.
- D. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to close the meeting to public discussion.



V. ACTIONSA. Instruction – Staffing

1. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the request of Kristin Konight, Grade K-4 Media Specialist, for a paid maternity leave of absence from September 4, 2012 through September 14, 2012 and an unpaid leave of absence (NJFLMA/FMLA and Child Rearing Leave) from September 17, 2012 through January 2, 2013, as recommended by the Chief School Administrator.

2. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the provisional employment of Danielle DuBois, MA Step 1, as Guidance Counselor Grades K-4, for the 2012/2013 school year (with a step increase occurring in February 2013), as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A. 8A:6-7 et. seq. (revised 6/30/98).

B. Instruction – Pupils/Programs

1. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve an Extended Year Tuition Contract with the JCC Therapeutic Nursery for Student ID #262002 in the amount of \$52,530 (\$250.142 per diem for 210 days) for the 2012/2013 school year, as recommended by the Child Study Team.

2. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve the following lunch price schedule for the 2012/2013 school year, as recommended by the Chief School Administrator:

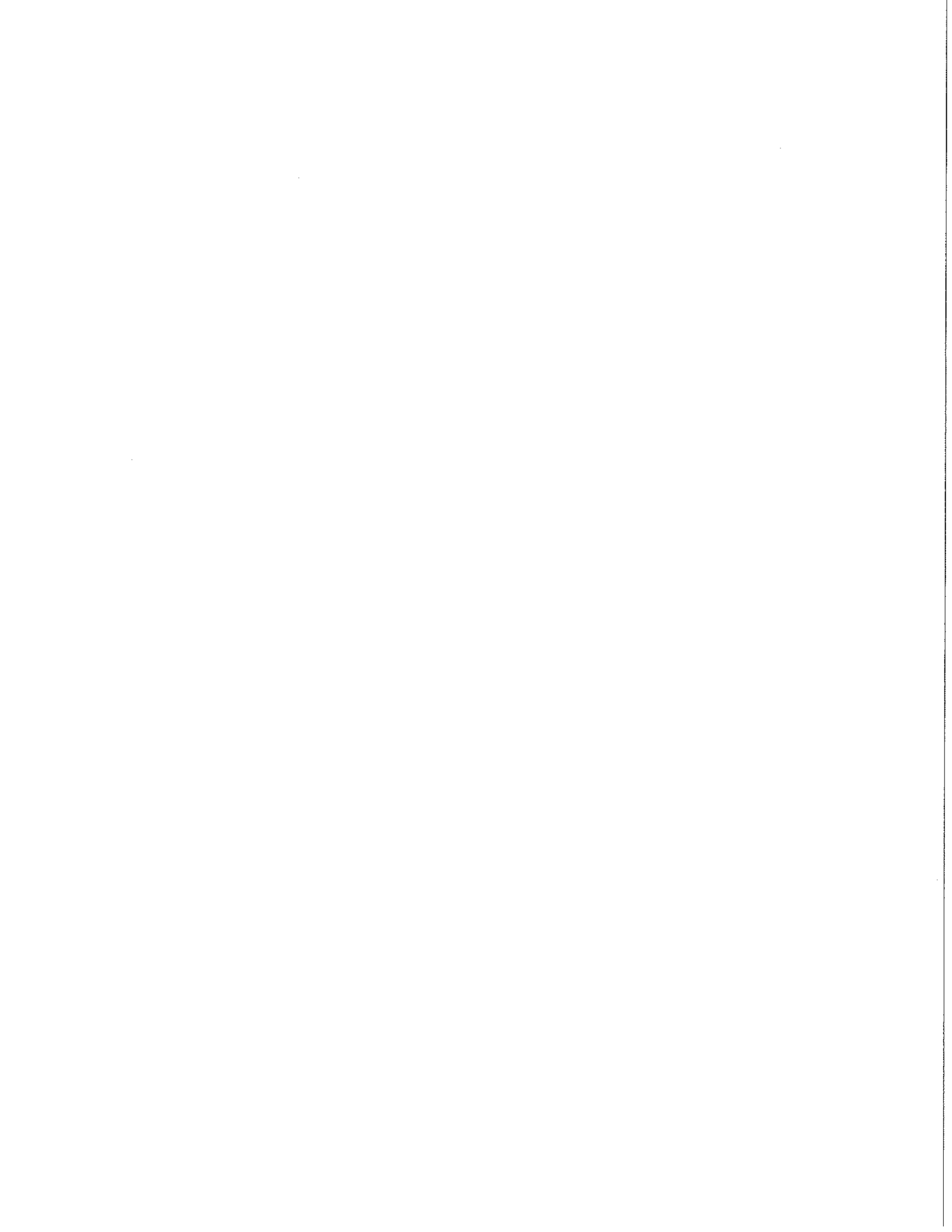
Lunch CRS/LLE	\$3.30
Lunch DMS	3.50
Adult Lunch	4.35
Soup/Fruit/Vegetable	.60
Milk/Juice	.60

3. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve an annual contract with Bergen County Special Services School District for the continuation of Hospital Instruction for the 2012/2013 school year, as recommended by the Chief School Administrator.

4. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve participation in the NJ Child Assault Prevention/Bergen County CAP Program for the 2012/2013 school year, as recommended by the Chief School Administrator.

5. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to adopt the following revised Curriculums for the 2012/2013 school year, as recommended by the Chief School Administrator:

Music Curriculum	Physical Education Curriculum
Math Curriculum	Visual Arts Curriculum
Language Arts Curriculum	Technology Curriculum



V. ACTIONS (Continued)B. Instruction – Pupils/Programs (Continued)

6. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to accept notification of the 2012/2013 NCLB Consolidated Formula Subgrant Allocation in the amount of \$36,360, as recommended by the Chief School Administrator:

Title II A – Part A	
Demarest	\$ 7,699
Holy Angels	<u>6,681</u>
Total	\$14,380
Title III	
Demarest	\$ 7,312
Holy Angels	<u>3,134</u>
Total	\$10,446
Title III – Supplemental Immigrant Student Aide	
Demarest	<u>\$11,534</u>
Total	\$11,534

C. Support Services – Staffing

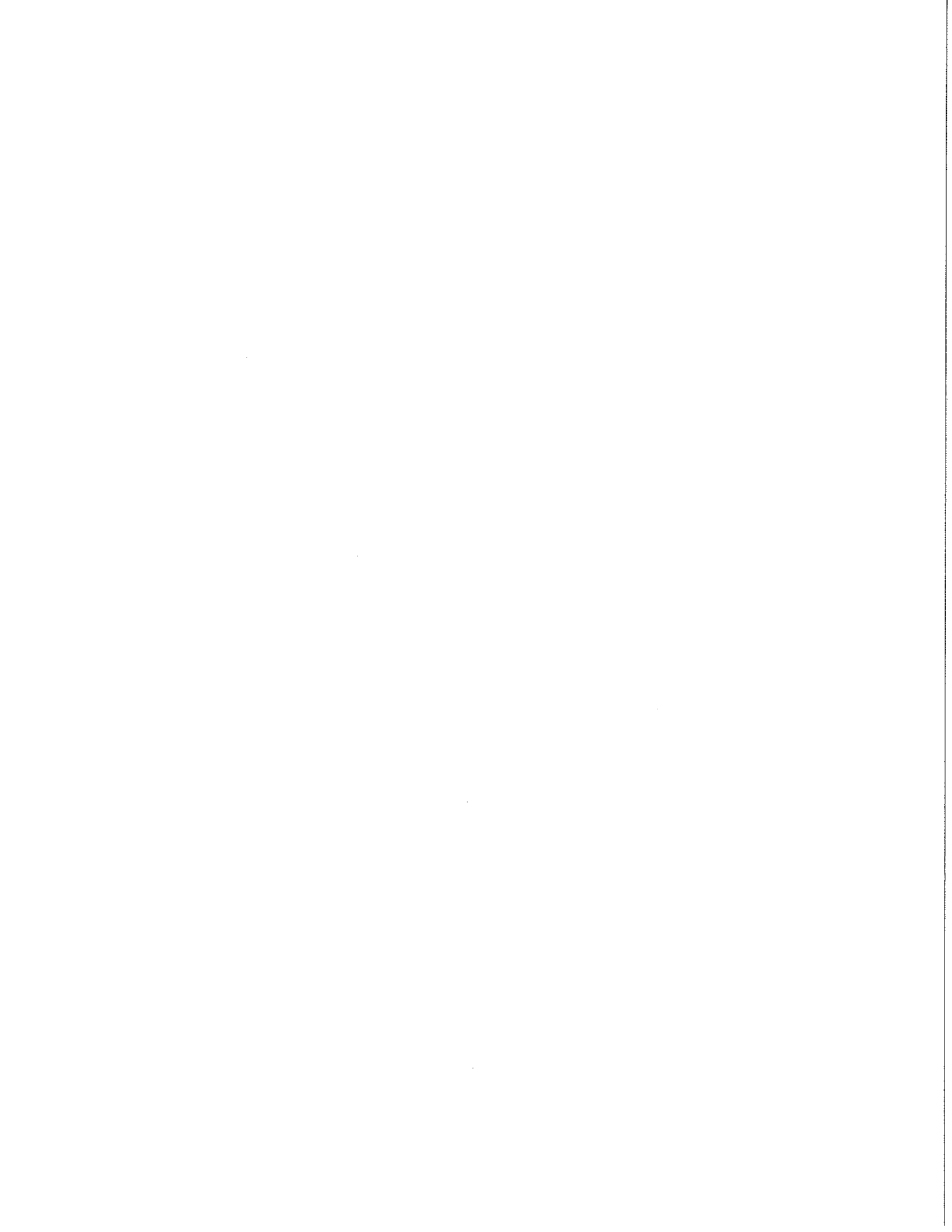
1. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to acknowledge perfect attendance for the following staff for the 2011/2012 school year, as recommended by the Chief School Administrator:

Altman, Teresa	Guirguis, Janet
Appelblatt, Colleen	Nerkizian, Chris
Bettega, Katelyn	Paspalas, Cynthia
Conti, Corinne	Scandiffio, Gerald
Della Fave, Josephine	Sorge, Toby
Geller, Janna	Videgian, Natasha

2. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to appoint Christopher Kirkby as the District Harassment, Intimidation and Bullying (HIB) Coordinator for the 2012/2013 school year at an annual stipend of \$10,000, as recommended by the Chief School Administrator.

3. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve a Memorandum of Agreement with Emily Codey to serve as Assistant Principal of Demarest Middle School, effective date based upon her release date from current employer, for the 2012/2013 school year as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

4. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the employment of Andrew Cole, Step 5 (Benefits Waived), as an Instructional Aide for the following students (ID #'s 182076, 182003 and 182050) for the 2012/2013 school year based on the Student's Individual Education Plan (IEP), as recommended by the Chief School Administrator.



V. ACTIONS (Continued)D. Support Services – Board of Education

1. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Shared Service Agreement with the Borough of Demarest for computer services in conjunction with our Northern Valley Regional High School contract, at an hourly rate of \$60.00 plus parts, as recommended by the Chief School Administrator.
2. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to accept and submit the 2012 Annual Electronic Violence and Vandalism Report to the Division of Student Services, Office of Education Support Services, as recommended by the Chief School Administrator.
3. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve all board members, the Chief School Administrator and the School Business Administrator to attend the NJSBA/NJASA/NJASBO 2012 Workshop in Atlantic City, NJ on October 23-25, 2012. Cost of registration, travel, lodging and food to be based on state statutes and GSA rates, as recommended by the Chief School Administrator.
4. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve Frank Chilson, School Business Administrator, to attend the ASBO 2012 Conference in Phoenix, AZ on October 11-15, 2012. Cost of registration, travel, lodging and food to be based on state statutes and GSA rates, as recommended by the Chief School Administrator.
5. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve first payment, in the amount of \$130,340, to CJ Vanderbeck & Son, Inc. for the Demarest Middle School boiler replacement project, as reviewed by LAN Associates, as recommended by the Chief School Administrator.

E. Support Services –Fiscal Management

1. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to accept notification of the 2011/2012 Extraordinary Aid in the amount of \$186,830 as recommended by the Chief School Administrator.
2. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to confirm June 16th – 30th payroll in the amount of \$338,973.30.
3. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to confirm June 30th supplemental payroll in the amount of \$36,827.70.
4. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to confirm July 1st – 15th payroll in the amount of \$64,763.02.
5. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the June 2012 bills in the amount of \$449,742.17.

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$383,748.61
12 Capital Outlay Funds	61,401.00
20 Special Revenue Funds	<u>4,592.56</u>
Total	<u>\$449,742.17</u>



V. ACTIONS (Continued)

E. Support Services –Fiscal Management (Continued)

6. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of June 30, 2012, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

7. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of June 30, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to acknowledge receipt of the May 31, 2012 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

9. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to confirm the following budget transfers for June 2012:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-270-511-0-0000-29	Pupil Transportation	<u>25,921</u>
	\$	<u>25,921</u>
<u>To:</u>	<u>Account No.</u>	<u>Amount</u>
11-000-217-106-3-0000-18	Extraordinary Services	20,650
11-000-251-105-0-0000-27	Fiscal Services	255
11-000-261-105-0-0000-28	Operations	100
11-000-262-626-0-0000-28	Operations	200
11-000-270-161-0-0000-29	Pupil Transportation	2,400
11-000-219-105-0-0000-31	Child Study Team	455
11-000-218-105-3-0000-32	Guidance	550
11-000-240-103-3-0000-35	Office of the Principal	1,000
11-000-291-280-0-0000-37	Employee Benefits	1
11-800-330-105-3-0000-39	Community Relations	<u>310</u>
	\$	<u>25,921</u>

F. Other

1. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, August 21, 2012 at 7:00 p.m. to discuss negotiations, personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.



VI. REPORTS

There were no reports this evening.

VII. PUBLIC DISCUSSION

A. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to open the meeting to public discussion.

There was no public discussion this evening.

B. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to close the meeting to public discussion.

VIII. EXECUTIVE SESSION (IF NEEDED)

There was no additional time needed this evening.

IX. ADJOURNMENT

A. It was moved by Galtieri, seconded by Geller and approved by unanimous voice vote to adjourn at 7:59 p.m.

Respectfully submitted,



Frank G. Chilson
School Business Administrator/Board Secretary

