

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING MINUTES Luther Lee Emerson School - Gymnasium

January 18, 2022

7:00 P.M.

I. OPENING

- A. The meeting was called to order by President Holzberg at 6:45 pm.
- B. Present: Brillhart, Choi, Governale, Lee, Verna, Holzberg.
Absent: Cantatore
Also present: Mr. Fox, Superintendent and Ms. Kelly Business Administrator/ Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into executive session for the following reasons:
 - 1. Personnel
- B. It was moved by Verna, seconded by Governale and approved by unanimous voice vote of those present to approve the following resolution to enter the executive session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. It was moved by Verna, seconded by Governale and approved by unanimous voice vote of those present to convene executive session at 7:00 P.M.

III. REOPEN PUBLIC MEETING

- A. It was moved by Verna, seconded by Governale to reopen the Regular Meeting to the public at 7:00 P.M.

B. President Holzberg read the following announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

A. President Holzberg led the flag salute.

V. ROLL CALL

Present: Brillhart, Choi, Governale, Lee, Verna, Holzberg.

Absent: Cantatore

Also present: Mr. Fox, Superintendent and Ms. Kelly Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

A. It was moved by Verna, seconded by Governale to approve the following meeting minutes:

Ayes: Choi, Governale, Lee, Verna, Holzberg.

Abstain: Brillhart

- December 14, 2021 COW and Regular Meeting Minutes
- December 14, 2021 Executive Session Meeting Minutes

VII. CORRESPONDENCE

None at this time.

VIII. BOARD PRESIDENT'S REPORT

A. Board President Holzberg noted that January is Recognition of School Boards month in New Jersey. She stated that we are lucky to have a community that supports their Board of Education; she said that she appreciated all the work the board members do and that she was proud to be a member of this board.

IX. SUPERINTENDENT'S REPORT

A Superintendent Fox commented on the following:

- Mr. Fox wanted to thank the board members for everything they do and he greatly appreciates them.
- CRS addition sheet rock and insulation are completed. The brick is almost done and matches very well. The windows are meant to be installed during February break and we are anticipating completion of the project by June.
- We had Pre-school orientation. There will be three full classes of P-3 and there is a waiting list. There are three classes of P-4 with six spots left.
- LLE had their concert indoors. CRS had theirs outside.

- DMS had their annual talent show and their numerous clubs raised monies for donations
- All the winter concerts were terrific!
- Sports began again today after being shut down for 2 weeks. Students that test positive for COVID will be out of sports for 10 days; however they are back to school after 5 days. The number of days is at the discretion of the district.
- Mr. Fox noted that he spoke to a resident about a possible endowment and will meet with the administrators to discuss possible needs and then meet with the individual to discuss.
- Summary notification of COVID cases has moved to once a week. Most of the staff has returned to work.
- At the board's recommendation, administrative staff members that worked beyond the school day and weekends to address COVID issues were given in lieu of days to be used by June 30, 2022. For the nurses we have compensated them for two days. The contract does permit this type of extra compensation. Going forward these staff members will keep track of their overtime hours due to COVID issues and after every 8 hours that they work they will receive one day of compensation or in lieu of day.

X. COMMITTEE REPORTS

None at this time.

XI. OTHER REPORTS AND PRESENTATIONS

None at this time.

XII. REVIEW OF AGENDA

A. Board members reviewed the items.

XIII. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

XIV. ACTIONS

A. Instruction – Staffing

1. It was moved by Brillhart, seconded by Verna and approved by unanimous roll call vote of those present to approve the provisional employment of the following, substitute teachers for the remainder of the 2021/2022 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Cindy Wolfer

2. It was moved by Brillhart, seconded by Verna and approved by unanimous roll call vote of those present to accept the resignation of Emily Yoon, resource room teacher for County Road School and Luther Lee Emerson School, effective January 12, 2022, as recommended by Chief School Administrator.

3. It was moved by Brillhart, seconded by Verna and approved by unanimous roll call vote of those present to approve the provisional employment of Mary Sullivan, Resource Room Teacher at County Road School, account 11-213-100-101-030-00-15, MA+45, Step 15, from

March 21, 2022 through the remainder of the 2021/2022 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

B. Instruction – Pupils/Programs

1. It was moved by Choi, seconded by Lee and approved by unanimous roll call vote of those present to approve home instruction for SID 7500508177 by the staff listed below at a rate of \$45.00 per hour, not to exceed ten hours per week, beginning December 20, 2021 and continuing as needed, as recommended by the Chief School Administrator:

- H.. Mohanram
- D. Epiphaniou
- K. Ross
- J. Polvere

C. Support Services – Staffing

None

D. Support Services – Board of Education

1. It was moved by Lee, seconded by Governale and approved by unanimous roll call vote of those present to approve the following requests for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
Vikings Soccer	3/21-6/17 4:00P.M.- 8:00 P.M.	LLE field
	3/21-6/17 4:00P.M.- 8:00 P.M.	DMS field
PTO/Chinese New Year	1/19-1/20, 1/24-1/28 3:10-4:15	DMS cafeteria

2. It was moved by Lee, seconded by Governale and approved by unanimous roll call vote of those present to approve the 2022/2023 school year calendar, attached, as recommended by the Chief School Administrator.

3. It was moved by Lee, seconded by Governale and approved by unanimous roll call vote of those present to approve and submit the English Language Learner (ELL) three year plan for 2021-2024, as recommended by the Chief School Administrator.

4. It was moved by Lee, seconded by Governale and approved by unanimous roll call vote of those present to approve and submit the bi-annual Statement of Assurance (SOA) for paraprofessional staff for the 2021/2022 school year, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to confirm the December 23, 2021 payroll in the amount of \$431,454.81 as recommended by the Chief School Administrator.

2. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to confirm the January 14, 2022 payroll in the amount of \$441,929.60, as recommended by the Chief School Administrator.

3. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the December 2021 in office checks in the amount of \$202,656.95 and January 18, 2022 budget checks in the amount of \$459,542.24, as recommended by the Chief School Administrator, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$358,631.42
12 Capital Outlay	\$ 30,728.33
20 Special Revenue Fund	\$ 1,787.24
30 Capital Projects Fund	<u>\$271,052.20</u>
Total Bills:	\$661,199.19

4. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly certify that as of December 31,2021 , no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of last day of December 31, 2021, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to acknowledge receipt of the December 2021 Report of the Board Secretary, A148 and Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

7. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to confirm the following budget transfer December 2021, as recommended by the Chief School Administrator:

To:

Account Number	Description	Amount
11-000-217-320	Extraordinary Services-Purch. Prof. Services	613.00
11-000-251-104	Central Services-Salaries	1,628.62
11-000-310-220	Food Services-Soc. Security Contributions	175.95

From:

Account Number	Description	Amount
11-000-217-106	Extraordinary Services-Salaries	613.00
11-000-251-440	Central Services-Other Purchased Services	1,628.62
11-000-310-106	Food Services-Salaries	175.95

XV. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

XVI. NEW BUSINESS

None at this time.

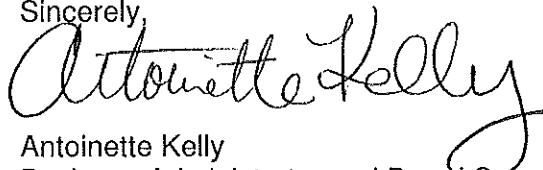
XVII. EXECUTIVE SESSION

A. There was no motion to enter the executive session.

XVIII. ADJOURNMENT

A. It was moved by Verna, seconded by Governale and approved by unanimous voice vote to adjourn the meeting at 7:30 P.M.

Sincerely,



Antoinette Kelly
Business Administrator and Board Secretary