

DEMAREST BOARD OF EDUCATION

MINUTES – COW/REGULAR MEETING

August 21, 2012

I. OPENING

- A. The meeting was called to order at 7:30 p.m.
- B. Board President's Announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.
- C. President Holzberg led the flag salute.
- D. Roll Call: Galtieri, Geisenheimer, Majeski and Holzberg were present. Geller, Molina and Woods were absent.
- E. It was moved by Majeski, seconded by Galtieri and approved by unanimous voice vote to accept the minutes of the COW/Regular Meeting from July 17, 2012.
- F. There was no correspondence to review.

II. BOARD PRESIDENT'S REPORT

President Holzberg expressed her wishes that everyone was having an enjoyable summer.

III. SUPERINTENDENT'S REPORT

Mr. Fox discussed the new teacher evaluation process. Northern Valley Schools is considering the Marshall Plan. Administrators will be receiving more information on the program in the fall.

Mr. Fox explained that the schools are reviewing and assessing the NJ ASK test results and will present them publicly in October or November as recommended by New Jersey Department of Education.

IV. REVIEW OF AGENDA

- A. Board members reviewed the items.
- B. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion.
- D. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONSA. Instruction – Staffing

1. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the provisional employment of the following substitute teachers for the 2012/2013 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98):

Steven Schwartz
Samantha Ross

Gabriel Torres
Lauren Zaccaria

Christina Cohen

2. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to accept the revised unpaid leave of absence return date for Michelle Greenberg from November 23, 2012 to September 4, 2012, previously adopted at the Regular Meeting held on December 19, 2011, as recommended by the Chief School Administrator.

3. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to accept the resignation of Dana Cherna, .5 Media Specialist/.5 Gift & Talented, Grades 5-8, effective September 14, 2012, as recommended by the Chief School Administrator.

4. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the provisional employment of Audrena Campagna, MA Step 5, as Media Specialist Grades 5-8, effective September 19, 2012 for the 2012/2013 school year (with a step increase occurring in February 2013), as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A. 8A:6-7 et. seq. (revised 6/30/98).

5. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the provisional employment of Heather Mourao, MA Step 1, as Social Worker, for the 2012/2013 school year (with a step increase occurring in February 2013), as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A. 8A:6-7 et. seq. (revised 6/30/98).

B. Instruction – Pupils/Programs

1. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to approve Extended Year Tuition contracts for the TIP Program with Northern Valley Regional High School District for 3 students (Student ID #'s 222001, 232035 and 212022) for \$120,822 (\$40,274 per student) for the 2012/2013 school year, as recommended by the Child Study Team.

2. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to approve Extended Year Tuition contracts for the Valley Program Special Classes with Northern Valley Regional High School District for 7 students (Student ID #'s 262003, 262004, 242057, 232005, 202065, 202014 and 182079) for \$488,215 (\$69,745 per student) for the 2012/2013 school year, as recommended by the Child Study Team.

3. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition contract for the Valley Program Special Classes with Northern Valley Regional High School District for 1 student (Student ID # 252004) for \$63,405 for the 2012/2013 school year, as recommended by the Child Study Team.

V. ACTIONS (Continued)B. Instruction – Pupils/Programs (Continued)

4. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to approve the 2012 Demarest Middle School **Volleyball** Schedule for the 2012/2013 school year, as recommended by the Chief School Administrator.

Day	Date	Opponent	Home/Away
Wednesday	09/19	Norwood	Home
Monday	09/24	Old Tappan	Home
Thursday	09/27	Northvale	Away
Wednesday	10/03	Haworth	Away
Tuesday	10/09	Closter	Away
Wednesday	10/10	Harrington Park	Home
Thursday	10/11	Norwood	Away
Monday	10/15	Old Tappan	Away
Tuesday	10/16	Northvale	Home
Monday	10/22	Haworth	Home
Wednesday	10/24	Closter	Home
Thursday	10/25	Harrington Park	Away
Week of	10/29	Tournament	

5. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to approve the 2012 Demarest Middle School **Soccer** Schedule for the 2012/2013 school year, as recommended by the Chief School Administrator.

Day	Date	Opponent	Home/Away
Wednesday	09/19	Norwood	Home
Monday	09/24	Old Tappan	Home
Thursday	09/27	Northvale	Away
Wednesday	10/03	Haworth	Away
Tuesday	10/09	Closter	Away
Wednesday	10/10	Harrington Park	Home
Thursday	10/11	Norwood	Away
Monday	10/15	Old Tappan	Away
Tuesday	10/16	Northvale	Home
Monday	10/22	Haworth	Home
Wednesday	10/24	Closter	Home
Thursday	10/25	Harrington Park	Away
Week of	10/29	Tournament	

6. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to accept the notification of the 2012/2013 IDEA Basic (\$142,824) and Preschool (\$10,498) Grants and amend the 2012/2013 budget to reflect the Grants as follows, as recommended by the Chief School Administrator.

Account Number	Description	From (\$)	To (\$)
20-251-100-562-0-0000-00	Tuition	104,000	108,687
20-251-100-610-0-0000-00	Supplies	4,000	7,000
20-251-200-500-0-0000-00	Purchased Edu Svc-NVR	0	27,137
20-251-200-320-0-0000-00	Continued Service	25,000	0
	TOTAL IDEA BASIC	\$ 133,000	\$ 142,824
20-252-100-562-0-0000-00	Tuition	0	7,438
20-252-100-610-0-0000-00	Supplies	9,300	3,000
	TOTAL PRESCHOOL	\$ 9,300	\$ 10,438

V. ACTIONS (Continued)

B. Instruction – Pupils/Programs (Continued)

7. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Pre-K and K-8 Summer Special Classes Tuition contract with Northern Valley Regional High School District for 7 students (SB, AF, MG, AG, DK, EM and JW) at \$742 per student for a total amount of \$5,194 for the period July 1, 2012 through July 31, 2012, as recommended by the Child Study Team.

8. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to approve the Orton-Gillingham Reading Program with Northern Valley Regional High School District for 7 students (LC, MD, LK, CK, JR, HS and NT) at \$550 per student for a total amount of \$3,850 for the period July 1, 2012 through July 31, 2012, as recommended by the Child Study Team.

9. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Special Education Tuition contract with the Closter Board of Education for 2 students (Student ID #'s 282001 and 262001) attending the Preschool Learning/Language Disability Class at Hillside School for the 2012/2013 school year at a cost of \$30,034 (\$15,017 per student) paid semi-annually, as recommended by the Child Study Team.

C. Support Services – Staffing

1. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to accept the resignation of Matt McGrath, Instructional Aide for Student ID No.'s 182076, 182003 and 182050 at Demarest Middle School, effective July 18, 2012, as recommended by the Chief School Administrator.

2. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to approve the following school bus drivers for 2012/2013 school year, as recommended by the Chief School Administrator:

Resat Cazimoski	Kyle Franco	Michael Bolt
Hrant Mekhsian	Louis Vogel	

3. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to approve the following school bus drivers to transport students to sporting events during the 2012/2013 school year at a rate of \$65 each trip, as recommended by the Chief School Administrator:

Resat Cazimoski	Kyle Franco	Michael Bolt
Hrant Mekhsian	Louis Vogel	

4. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to approve the following custodial staff assignments (* CDL, ** CDL pending) as per contract, for the 2012/2013 school year, effective September 1, 2012, as recommended by the Chief School Administrator.

<u>County Road School</u>		<u>Demarest Middle School</u>	
Louis Vogel **	07:15 – 15:45	Resat Cazimoski *	07:00 – 15:30
Dritar Ameti	15:30 – 21:30	Hrant Mekhsian *	07:00 – 15:30
		Patricio Rosero-Villacres	10:30 – 19:00
<u>Luther Lee Emerson School</u>		Santiago Reboiro	15:30 – 24:00
Kyle Franco *	07:00 – 15:30	Fitni Redzepi	15:30 – 24:00
James Hayes	15:30 – 24:00	Michael Bolt *	16:00 – 20:00
Gerald Scandiffio	15:30 – 19:30	Aram Yakoubian	15:30 – 19:30

V. ACTIONS (Continued)C. Support Services – Staffing (Continued)

5. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to approve the contract between Frank Chilson, School Business Administrator/Board Secretary, and the Demarest Board of Education for the 2012/2013 school year, as approved by the Executive County Superintendent of Schools and as recommended by the Chief School Administrator.

6. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to approve the employment of Elizabeth Paccione, Step 1, as Instructional Aide for Student ID #'s 222030, 222024 and 222007 at Luther Lee Emerson School, for the 2012/2013 school year, as recommended by the Chief School Administrator.

7. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to approve the provisional employment of Samantha Ross, Step 1, as Instructional Aide for Student ID #'s 182003 and 182076 at Demarest Middle School, for the 2012/2013 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A. 8A:6-7 et. seq. (revised 6/30/98).

8. It was moved by Galtieri, seconded by Majeski and approved by unanimous roll call vote to amend the classroom aide assignments as follows, as recommended by the Chief School Administrator.

County Road School

<u>Employee Name</u>	<u>Student ID No.</u>
Katelyn Bettega	242001, 242002, 242005
Theresa Flannery	242075, 242016, 242056
Brenda Gensone	252005
Jodi McCord	252003, 242073
Jennifer Merrits (sub)	232004
Gilda Natko	252029
Lyndsey Stodnick	232001

Luther Lee Emerson School

<u>Employee Name</u>	<u>Student ID No.</u>
Michael Iannuzzi	212061, 212003, 212004
Cynthia Koukounas	212008, 212076, 212001
Gunjan Mehta	222010, 222006, 222027, 222093
Elizabeth Paccione	222030, 222024, 222007
Sandra Pepe	212042, 212092
Karen Sokol	232048, 232066, 232047
Jeanne Torre	222086
Kirk Varjian	212054, 212055, 212045, 212035
Michele Whitney	232002, 232077
Substitute	222008, 222047

D. Support Services – Board of Education

1. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve Transportation Route #1-2012 to Luther Lee Emerson School, 15 Columbus Road, Demarest, NJ for the 2012/2013 school year, as recommended by the Chief School Administrator.

2. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to continue participation with the Borough of Demarest "Safe Routes to School" Program funded by the Federal Highway Administration, as recommended by the Chief School Administrator.

3. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve all board members, the Chief School Administrator and the School Business Administrator to attend the Bergen County School Boards Association Meeting in Mahwah, NJ on September 13, 2012, with statutory mileage reimbursement, as recommended by the Chief School Administrator.

4. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve second payment, in the amount of \$29,694, to CJ Vanderbeck & Son, Inc. for the Demarest Middle School boiler replacement project, as reviewed by LAN Associates and as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

5. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the first payment in the amount of \$47,158 and second payment in the amount of \$31,464, for a total combined amount of \$78,622, to TEO Technologies, Inc. for the Luther Lee Emerson School gymnasium air conditioning project, as reviewed by LAN Associates and as recommended by the Chief School Administrator.

6. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the request of Julie Roessler and Jennifer Rilli, teachers at Demarest Middle School, to utilize the Luther Lee Emerson School field on Saturdays from September 29, 2012 through October 27, 2012, 9:30a.m. – 11:30a.m., at a rate of \$40 per session, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to confirm the July 16 – 31, 2012 payroll in the amount of \$71,153.13.

2. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to confirm the August 1 – 15, 2012 payroll in the amount of \$68,878.35.

3. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to approve the July 2012 bills in the amount of \$526,957.58 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Expense Fund	\$406,258.26
11 Capital Outlay	<u>120,699.32</u>
Total	<u>\$526,957.58</u>

4. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of July 31, 2012, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of July 31, 2012 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge receipt of the June 30, 2012 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

V. ACTIONS (Continued)E. Support Services – Fiscal Management (Continued)

7. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous roll call vote to confirm the following transfers for July 2012:

<u>From:</u>	<u>Account No.</u>		<u>Amount</u>
11-130-100-101-3-0000-03	Foreign Language	\$	20,125
11-000-100-562-0-0000-36	Tuition		<u>87,500</u>
		\$	107,625

<u>To</u>	<u>Account No.</u>		<u>Amount</u>
11-000-251-104-0-0000-27	Fiscal Services	\$	1,200
11-000-261-105-0-0000-28	Operations		200
11-000-270-161-0-0000-29	Transportation		2,200
11-000-218-105-3-0000-32	Guidance		900
11-000-211-105-1-0000-34	Attendance		1,390
11-000-240-103-1-0000-35	Office of the Principal		3,400
11-000-240-103-2-0000-35	Office of the Principal		3,400
11-000-240-103-3-0000-35	Office of the Principal		5,000
11-000-240-105-1-0000-35	Office of the Principal		260
11-000-240-105-2-0000-35	Office of the Principal		535
11-000-240-105-3-0000-35	Office of the Principal		640
11-000-100-566-0-0000-36	Tuition		70,000
11-000-100-569-0-0000-36	Tuition		17,500
11-800-330-105-3-0000-39	Community Recreation		<u>1,000</u>
		\$	107,625

F. Other

1. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, September 11, 2012 at 7:00 p.m. to discuss negotiations, personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

2. It was moved by Majeski, seconded by Geisenheimer and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Monday, September 24, 2012 at 7:00 p.m. to discuss negotiations, personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

There were no reports given this evening.

VII. PUBLIC DISCUSSION

A. It was moved by Galtieri, seconded by Majeski and approved by unanimous voice vote to adopt the following resolution to open the meeting to public discussion.

There was no public discussion.

B. It was moved by Geisenheimer, seconded by Majeski and approved by unanimous voice vote to adopt the following resolution to close the meeting to public discussion.

VIII EXECUTIVE SESSION

There was no additional time needed.

X. ADJOURNMENT

A. It was moved by Majeski, seconded by Galtieri and approved by unanimous voice vote to adjourn at 8:09 p.m.

Respectfully submitted,



Frank G. Chilson
School Business Administrator/Board Secretary