

DEMAREST BOARD OF EDUCATION

PUBLIC BUDGET HEARING & REGULAR MEETING AGENDA

County Road School – Media Center
April 30, 2019
7:00 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call: Cantatore, Governale, Kirtane, Lee, Schliem, Verna, Holzberg

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:
- B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

A. Roll Call: Cantatore, Governale, Kirtane, Lee, Schliem, Verna, Holzberg

VI. APPROVAL OF MINUTES OF THE MEETINGS

- March 12, 2019 Preliminary Budget/COW Session
- March 19, 2019 Regular Session

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- 2019/2020 Budget

XII. REVIEW OF AGENDA

A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
- B. Public comment.
- C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following, substitute teachers for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Tina Schweid
- Samantha Costanzo
- Brooke Colombo
- Laura Fitzpatrick

2. Move to approve employment of Nicole Petri, leave replacement for Samantha Jimenez, Resource Room teacher at Luther Lee Emerson School, at BA Step1 per diem, from May 3, 2019, to June 30, 2019, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. Move to approve the following students to participate in Senior Service for the 2018/2019 school year, as recommended by the Chief School Administrator:

Demarest Middle School	Luther Lee Emerson School	County Road School
Ryan Berger/ Ms. Lew	Alesandra Carlos/ Mrs. Appleblatt	Emma Miller/ Mr. Stokes
Rhea Tejwani/ Mr. Murphy	Emma Miller/ Mr. Stokes	
Milo Goudie/ Science		
Phillip Gong/ Mr. Quillen		
John Melamed/ Ms. Zimmerman		
Matthew Hefter/ Mr. Regan		

2. Approve the eighth grade trip to Washington D.C, May 22, 2019 – May 24, 2019, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. Move to approve the following teachers as chaperones for overnight student field trip in the amount of \$150.00 per person, per night, as recommended by the Chief School Administrator:

Washington DC May 22-24
Suzanne Calegari*
Andrew Lefer
Sunny Lew
Karleen McDermott
Toby Murphy
Christine Reynolds
Sherri Rinckhoff
Paige Sydoruk

*additional \$150.00/advisor

2. Move to approve the re-assignment of Samantha Fruhling from 1:1 aide to general education pre- school aide effective April 10, 2019, as recommended by the Chief School Administrator.
3. Move to approve assignment of Virginia Misa from general education pre-school aide to 1:1 aide for student 1909502897 effective April 10, 2019, as recommended by the Chief School Administrator.
4. Move to approve night differential stipend of \$1250.00, pro-rated as of May 1, 2019 for Eddi Rosero-Villacres, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. Move to approve the final reading of the following Policies (P) and Regulations (R), as recommended by the Chief School Administrator:

P & R 1510	Americans with Disabilities Act (M) (Revised)
P 2415.30	Title I - Educational Stability for Children in Foster Care (M) (New)
P & R 2418	Section 504 of the Rehabilitation Act of 1973 -- Students (M) (New)
P & R 8330	Student Records (M) (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P&R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5337	Service Animals (Revised)

P 5756	Transgender Students (M) (Revised)
P&R 7440	School District Security (M) (Revised)
P 2415.06	Unsafe School Choice Option (M) (Revised)
R 2460.8	Special Education – Free and Appropriate Public Education (M) (Revised)
R 5530	Substance Abuse (M) (Revised)
P&R 5600	Student Discipline/Code of Conduct (M) (Revised)
P&R 5611	Removal of Students for Firearms Offenses (M) (Revised)
P&R 5612	Assaults on District Board of Education Members or Employees (M) (Revised)
P&R 5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
P&R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

2. Move to approve the first reading of the following Policy (P), as recommended by the Chief School Administrator:

P 2422	Health and Physical Education
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3. Move to approve the following requests for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
DAA/Baseball	Monday-Friday 6 P.M.-9 P.M. for the month of April (except April 4,11 and 25 th at LLE and 15-19 in both buildings)	DMS and LLE gyms
PTO/Pasta Night	Saturday May 18 th 3 P.M.-9 P.M.	CRS Gym
St. Joseph's Church/Summer Camp	Monday-Thursday June 24-August 15 (except July 4, 5,10 and 31 st) 12:30 P.M.-2:30 P.M.	DMS field

4. Move to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Janna Geller, Speech Therapist Alyssa Plescia, Pre-K teacher	Connecting Play and Language to Literacy and Social Emotional Development June 5, 2019 White Plains, N.Y.	\$199.99 \$115.00
Dana Bach Lindbloom, Speech Therapist	Connecting Play and Language to Literacy and Social Emotional Development June 7, 2019 Manhattan, N.Y.	\$199.99

5. Move to approve the following Demarest Middle School track meet date for the 2018/2019 school year, as recommended by the Chief School Administrator:

Date	Location
June 5 th (rain date 6 th)	Northern Valley Demarest

6. Move to appoint Frank Mazzini, as Affirmative Action Officer for the 2019/2020 school year, as recommended by the Chief School Administrator.
7. Approve the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan, as recommended by the Chief School Administrator.
8. Move to approve 8th grade graduation date as June 19, 2019, as recommended by the Chief School Administrator.
9. Move to approve Alana Brenner, Penn State University student to observe Special Education teacher Julie Worgul and Speech Therapist Janna Geller as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to approve the following resolution, as recommended by the Chief School Administrator:

BE IT RESOLVED, that the Board of Education of Demarest, approves the following 2019/2020 school year budget using the 2019/2020 state aid amounts and authorizes the Business Administrator/Board Secretary to submit the 2019/2020 school year budget to the Executive County Superintendent for approval within the statutory deadline;

General Current Expense (Fund 11)	\$16,297,241
Capital Expenditures (Fund 12)	<u>880,073</u>
Total General Current Fund	\$17,177,314

Special Grants & Entitlements (Fund 20)	\$ 137,108
Repayment of Debt (Fund 40)	<u>616,700</u>
	\$17,931,122

BE IT FURTHER RESOLVED, that the General Fund tax levy of \$14,486,825 is approved to support General Current Expenses and \$616,700 is approved to support Repayment of Debt for the 2019/2020 school year.

2. Move to confirm the March 29, 2019 payroll in the amount of \$400,365.80.
3. Move to confirm April 12, 2019 payroll in the amount of \$411,049.31.
4. Move to confirm April 30, 2019 payroll in the amount of \$402,027.03.
5. Move to approve the March 2019 in office checks in the amount of \$469,657.89 and April 30, 2019 budget checks in the amount of \$188,574.64 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$632,317.13
12 Capital Outlay	\$ 24,925.00
20 Special Revenue Fund	<u>\$ 990.40</u>
Total Bills:	\$658,232.53

6. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of March 31, 2019, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

7. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of March 31, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. Move to acknowledge receipt of the February 2019 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

9. Move to confirm the following budget transfer for March 2019:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
12-000-400-390	Capital Outlay Other Purch Prof & Tech Svcs	\$ 20,000
12-000-400-450	Capital Outlay Construction Services	<u>215,000</u>
Total		\$ 235,000

<u>From:</u>	<u>Account</u>	<u>Amount</u>
12-000-400-334	Capital Outlay Architect/Engineering Svcs	\$ 59,000
12-000-400-721	Capital Outlay Lease Purchase Principal	<u>176,000</u>
Total		\$ 235,000

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday May 14, 2019 at 6:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.