

DEMAREST BOARD OF EDUCATION

AGENDA - COW/REGULAR MEETING

July 16, 2013

7:30 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing three newspapers: The Record, The Press Journal and The Suburbanite.

C. Flag salute.

D. Roll Call: Galtieri, Geisenheimer, Geller, Molina, Verna, Woods and Holzberg.

E. Move to accept minutes of the:

Regular Public Meeting – June 18, 2013

Moved by:

Seconded:

Action (v):

F. Review of correspondence.

II. BOARD PRESIDENT'S REPORT

III. SUPERINTENDENT'S REPORT

A. Electronic Violence & Vandalism (Evvrs) Report Presentation

IV. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

Moved by:

Seconded:

Action (v):

C. Public discussion.

D. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

V. ACTIONS

A. Instruction – Staffing

B. Instruction – Pupils/Programs

1. Move to approve two (2) contracts with the State of New Jersey Department of Human Services, Commission of the Blind and Visually Impaired for Student ID #242089 and Student ID #202003 to receive Level One Services in the amount of \$3,500 (\$1,750 per pupil) for the 2013/2014 school year, as recommended by the Child Study Team.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

2. Move to approve the following lunch price schedule for the 2013/2014 school year, as recommended by the Chief School Administrator:

Lunch CRS/LLE	\$3.40
Lunch DMS	3.60
Adult Lunch	4.45
Soup/Fruit/Vegetable	.65
Milk/Juice	.65

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

3. Move to approve an annual contract with Bergen County Special Services School District for the continuation of Hospital Instruction for the 2013/2014 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

4. Move to approve participation in the NJ Child Assault Prevention/Bergen County CAP Program for the 2013/2014 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

5. Move to adopt the following revised Curriculums for the 2013/2014 school year, as recommended by the Chief School Administrator:

Library Media Curriculum

ESL Curriculum

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

6. Move to approve an annual contract with West Bergen Mental Health Care for the student assessments and school clearance letters, in conjunction with Region III, for the 2013/2014 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

V. ACTIONS (Continued)

C. Support Services – Staffing

1. Move to acknowledge perfect attendance for the following staff for the 2012/2013 school year, as recommended by the Chief School Administrator:

Altman, Teresa	Doko, Bashkim
Appelblatt, Colleen	Gianconia, Anthony
Braunstein, Jody	Licameli, Lauren
Del Corral, Dana	Marsich, Sally
Della Fave, Josephine	Ross, Adrienne

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

2. Move to award a non-tenure contract to Miriam Koopaethes, Step 4, as Principal's Secretary at Luther Lee Emerson School, according to the Level 2 Secretarial Salary Guide, for the 2013/2014 school year effective September 1, 2013, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

D. Support Services – Board of Education

1. Move to approve a Shared Service Agreement with the Borough of Demarest for computer services in conjunction with our Northern Valley Regional High School contract, at an hourly rate of \$60.00 plus parts, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

2. Move to accept and submit the 2013 Annual Electronic Violence and Vandalism Report to the Division of Student Services, Office of Education Support Services, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

3. Move to accept the School Self-Assessment for Determining HIB Grades under the Anti-Bullying Bill of Rights Acts, as prepared by the district's Anti-Bullying Specialist and School Safety Team and submit it to the Department of Education, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

4. Move to approve all board members, the Chief School Administrator and the School Business Administrator to attend the NJSBA/NJASA/NJASBO 2013 Workshop in Atlantic City, NJ on October 22-24, 2013. Cost of registration, travel, lodging and food to be based on state statutes and GSA rates, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

5. Move to approve Frank Chilson, School Business Administrator, to attend the ASBO International 2013 Conference in Boston, MA on October 25-28, 2013. Cost of registration, travel, lodging and food to be based on state statutes and GSA rates, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

V. ACTIONS (Continued)

E. Support Services –Fiscal Management

1. Move to accept notification of the 2012/2013 Extraordinary Aid in the amount of \$293,825 as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

2. Move to confirm June 16th – 30th payroll in the amount of \$357,050.84.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

3. Move to confirm June 30th supplemental payroll in the amount of \$92,554.44.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

4. Move to confirm July 1st – 15th payroll in the amount of \$61,614.32.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

5. Move to approve the June 2013 bills in the amount of \$1,622,499.71.

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$ 342,478.19
20 Special Revenue Funds	1,264,601.22
30 Capital Project Funds	61,401.00
60 Enterprise Funds	<u>8,210.04</u>
Total	\$ 1,622,499.71

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

6. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of June 30, 2013, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

7. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of June 30, 2013, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

V. ACTIONS (Continued)

E. Support Services –Fiscal Management (Continued)

8. Move to acknowledge receipt of the May 31, 2013 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

Moved by: _____ *Seconded:* _____
Action (RC): G Gei Gel M V W H

9. Move to confirm the following budget transfers for June 2013:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-120-100-101-1-0000-10	Reading	3,700
11-000-251-590-0-0000-27	Fiscal Services	20
11-000-219-320-0-0000-31	Child Study Team	<u>8,000</u>
	\$	<u>11,720</u>
<u>To:</u>	<u>Account No.</u>	<u>Amount</u>
11-000-251-610-0-6190-27	Fiscal Services	20
11-000-219-104-0-0000-31	Child Study Team	8,000
11-110-100-101-1-0000-40	Kindergarten	<u>3,700</u>
	\$	<u>11,720</u>

Moved by: _____ *Seconded:* _____
Action (RC): G Gei Gel M V W H

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, August 20, 2013 at 7:00 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by: _____ *Seconded:* _____ *Action (v):* _____

VI. REPORTS

VII. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

Moved by: _____ *Seconded:* _____ *Action (v):* _____

B. Move to close the meeting to public discussion.

Moved by: _____ *Seconded:* _____ *Action (v):* _____

VIII EXECUTIVE SESSION (IF NEEDED)

- A. Move to reenter the Executive Session (if needed) to discuss personnel and/or legal matters.

Moved by:

Seconded:

Action (v):

- B. Move to close the Executive Session and reenter the public session.

Moved by:

Seconded:

Action (v):

IX. ADJOURNMENT

- A. Move to adjourn at _____ P.M.

Moved by:

Seconded:

Action (v):

V. ACTIONS (Continued)

B. Instruction – Pupils/Programs (Continued)

Add Resolution No. 8

8. Move to approve the Orton-Gillingham Reading Program with Northern Valley Regional High School District for 6 students (MC, LK, CK, EF, JR and HS) at \$550 per student for a total amount of \$3,300 for the period July 1, 2013 through July 31, 2013, as recommended by the Child Study Team.

Moved by: Seconded:
 Action (RC): G Gei Gel M V W H

D. Support Services – Board of Education (Continued)

Add Resolution No. 6

6. Move to accept MRESC Lease Purchase Finance recommendation to award the financing contract to US Bancorp at a rate of 1.365% as a result of the July 16, 2013 bid with a total amount financed of \$404,644.02, based on the information below of the three lowest bids (and as on file in the Board of Education office), as recommended by the Chief School Administrator.

Lender	US Bancorp Government Leasing & Finance, Inc.	Global Strategic LLC	Municipal Leasing Consultants
Rate Bid	1.365%	1.443%	1.57%
Additional Fee	None	None	\$250 doc. Fee
Purchase Option Penalty	103% of outstanding principal balance	None	None
Index	.81/1.685 (rate held until 9/11/13)	.84/1.71	.84/65% change in swap rate

Moved by: Seconded:
 Action (RC): G Gei Gel M V W H